



U.S. Department of Justice

Federal Bureau of Prisons

NOTICE TO LEGAL VISITORS: RULES OF CONDUCT REGARDING THE USE OF COMPUTER LAPTOPS, TABLETS AND EXTERNAL MEMORY DEVICES

Attorneys and other authorized legal visitors are permitted to bring a laptop computer, tablet, and/or an external memory device (hereinafter "electronic device") when conducting a legal visit. The following conditions apply to the use of such devices:

1. All electronic devices are subject to physical inspection for contraband. Attorneys and authorized legal visitors must notify staff that they possess and intend to use an electronic device during the legal visit.
2. Electronic data that could affect the security, safety, or good order of the institution is prohibited. See 28 C.F.R. § 500.1(h). Prohibited data includes but is not limited to any material not related to the matter that is the subject of the legal visit, including photos, plans, or drawings of the institution; any personal text, audio, video, or photographic messages for the client; and personal or sexually suggestive photographs. It also includes information regarding other detained individuals, whether sentenced or unsentenced, that is not related to the professional reasons for the legal visit.
3. Information or data stored in electronic devices that is not required for the legal visit may not be revealed to or accessed by the client.
4. Electronic devices may only be used for professional purposes related to legal representation. Electronic devices must not be used for non-legal or entertainment purposes, such as playing games, watching movies, listening to music, drafting personal, non-legal correspondence, etc.
5. If the legal visitor brings in a power cord, the power cord shall not exceed 6 feet in length.
6. Unless specifically authorized in advance, use of electronic devices to make any audio or video recordings or to take any photographs is prohibited.
7. All wireless connectivity functions shall be turned off and/or set to "airplane mode" or the equivalent. Access to the Internet in any way while on the premises of the institution is prohibited. Connecting any device to any BOP Network is prohibited.
8. At the conclusion of the legal visit, the legal visitor must retrieve all equipment brought into the visiting room.
9. The privilege of introducing and using electronic devices during legal visits may be revoked for failure to adhere to these conditions or if the Warden otherwise determines that use of the electronic device threatens the security, good order, or discipline of the institution. Violations of these conditions or any other BOP visiting policy may result in termination of or restrictions for legal visits pursuant to 28 C.F.R. § 543.14, including, but not limited to, the loss of the ability to introduce and use electronic devices during legal visits. Attorneys are responsible for supervising and ensuring their legal staff abide by these rules of conduct and will be accountable for the conduct of their staff, which includes the possibility their own privileges will be suspended or revoked.
10. Attorneys and authorized legal visitors assume the risk and liability of bringing in electronic devices into the institution for legal visits and are responsible for any damage or personal injury which may occur from the use of their devices inside the institution.