

FIRE DRILL EVALUATION

Date	Time	Department
Location		
How was fire reported	Phone _____	Radio _____ Alarm _____
1. Time drill began:		
2. Time exit doors unlocked:		
3. Time area evacuated:		
4. Total Time to evacuate (Time #3-Time #1):		
5. Time emergency keys drawn from drill site:		
6. Time emergency keys arrived at the drill site:		
7. Total time for emergency key response (Time #6-Time #5):		
Custody staff responding (Names)	Assigned staff assisting (names)	
Were emergency keys issued? Yes _____ No _____		
Were all exit doors unlocked? Yes _____ No _____		
Staff opening exit doors		
Did all locks and doors function properly Yes _____ No _____		
How many inmates were evacuated	To what location?	
Staff directing evacuation		
Were all fire exits clearly marked? Yes _____ No _____		
Were fire exits and aisles clear? Yes _____ No _____		
Did control center simulating calling the local fire department? Yes _____ No _____		
Were emergency keys issued? Yes _____ No _____		
Comments:		
Supervisor's Signature		