

CONTRACTOR PROGRESS REPORT

[] WITH EACH PAY APPLICATION : FROM _____ TO _____
 [] MONTH - PERIOD OF REPORT : FROM _____ TO _____
 [] QUARTERLY - PERIOD REPORT : FROM _____ TO _____

1. CONTRACTOR NAME & ADDRESS (IDENTIFY DIVISION)	2. CONTRACT NUMBER: _____
	3. CONTRACT VALUE (BASE PLUS OPTIONS): _____
	4. CONTRACT AWARD DATE: _____
	5. CONTRACT COMPLETE DATE: _____

6. TYPE OF CONTRACT: **(CHECK ALL THAT APPLY)** [] FFP [] FPI [] FP-EPA [] DD/DQ
 [] ID/IQ [] ID/DQ [] REQUIREMENTS [] SBA [] 8 (A)
 [] SEALED BID [] NEGOTIATED [] COMPETITIVE [] NON-COMPETITIVE

7. DESCRIPTION OF REQUIREMENT:

8. RATING: SUMMARIZE CONTRACTOR PERFORMANCE AND CHECK IN THE COLUMN ON THE RIGHT THE NUMBER WHICH CORRESPONDS TO THE PERFORMANCE RATING FOR EACH RATING CATEGORY.

QUALITY OF GOODS/SERVICES	COMMENTS	UNSATISFACTORY _____ = 0 POOR _____ = 1 FAIR _____ = 2 GOOD _____ = 3 EXCELLENT _____ = 4 PLUS _____ = +
TIMELINESS OF DELIVERIES / PERFORMANCE	COMMENTS	UNSATISFACTORY _____ = 0 POOR _____ = 1 FAIR _____ = 2 GOOD _____ = 3 EXCELLENT _____ = 4 PLUS _____ = +
BUSINESS RELATIONS	COMMENTS	UNSATISFACTORY _____ = 0 POOR _____ = 1 FAIR _____ = 2 GOOD _____ = 3 EXCELLENT _____ = 4 PLUS _____ = +
CUSTOMER SATISFACTION (END USER) CONTRACT ADMINISTRATION TEAM	COMMENTS	UNSATISFACTORY _____ = 0 POOR _____ = 1 FAIR _____ = 2 GOOD _____ = 3 EXCELLENT _____ = 4 PLUS _____ = +

MEAN SCORE (ADD THE RATING ABOVE AND DIVIDE BY NUMBER OF AREAS RATED) :

9. COTR'S NAME	SIGNATURE
PHONE	DATE
10. CONTRACTING OFFICER NAME	SIGNATURE
PHONE	DATE