

Institution:		Incident Report Number:	
NAME OF INMATE:		REG.NO.:	UNIT:
Date of Incident Report:		Offense Code:	
Date of Incident:			
Summary of Charges:			

I. NOTICE OF CHARGE(S)

- A. Advanced written notice of charge (copy of Incident Report) was given to inmate on (date) _____ at (time) _____ (by staff member) _____
- B. The DHO Hearing was held on (date) _____ at (time) _____
- C. The inmate was advised of the rights before the DHO by (staff member): _____ on (date) _____ and a copy of the advisement of rights form is attached.

II STAFF REPRESENTATIVE

- A. Inmate waived right to staff representative. Yes ____ No ____
- B. Inmate requested staff representative and _____ appeared.
- C. Requested staff representative declined or could not appear but inmate was advised of option to postpone hearing to obtain another staff representative with the result that: _____
- D. Staff representative _____ was appointed.

III. PRESENTATION OF EVIDENCE

- A. Inmate (admits) (denies) the charge(s).
- B. Summary of Inmate Statement:
- C. Witnesses:
 - 1. The inmate requested witnesses. Yes ____ No ____.
 - 2. The following persons were called as witness at this hearing and appeared:
 - 3. A summary of the testimony of each witness is attached _____.

Name of Inmate:	Reg.No.:	Hearing Date:
-----------------	----------	---------------

4. The following persons requested were not called for the reason(s) given:

5. Unavailable witnesses were requested to submit written statements and those statements received were considered _____.

D. Documentary Evidence: In addition to the Incident Report and Investigation, the DHO considered the following documents: _____

E. Confidential information was used by DHO in support of his findings, but was not revealed to the inmate. The confidential information was documented in a separate report. The confidential information has been (confidential informants have been) determined to be reliable because _____

IV FINDINGS OF THE DHO

_____ A. The act was committed as charged. _____ C. No prohibited act was committed:

_____ B. The following act was committed: _____ Expunge according to Inmate discipline PS.

V. SPECIFIC EVIDENCE RELIED ON TO SUPPORT FINDINGS (Physical evidence, observations, written documents, etc.)

VI. SANCTION OR ACTION TAKEN _____ Offense Severity _____
SGT Available _____

VII. REASON FOR SANCTION OR ACTION TAKEN

VIII. APPEAL RIGHTS: _____ The inmate has been advised of the findings, specific evidence relied on, action and reasons for the action. The inmate has been advised of his right to appeal this action within 20 calendar days under the Administrative Remedy Procedure. A copy of this report has been given to the inmate.

IX Discipline Hearing Officer

Printed Name

Signature

Date

Delivered to Inmate: _____

PDF

Prescribed by P5270

Replaces BP-304(52) of JAN 88