BP-A0200
JUN 10

SPECIAL PURPOSE ORDER REQUEST - INMATE CDFRM

U.S. DEPARTMENT OF JUSTICE **FEDERAL BUREAU OF PRISONS**

Accounting Classification	Purchase Order No.	SPO Reference No.	Actual Amount Charged to Credit Card $

Vendor's Name and Address	Institution's Name and Address	Fund control Number
		Funds Available (Initial)

	SIGNATURES	DATES	
CARD HOLDER			
CONTRACTING OFFICER			
CCM/APPROVING OFFICIAL'S			Receiving Report No.:
RECEIVING CLERK			

Purchase is requested of the following listed articles, which may be procured from the firm listed above or from other available source.

Inmate's Name (Printed)	Register No.	Inmate's Signature	Date Signed

Approving Official's Signature (Warden if Item Over $100.00)	FRP Compliance (Initial)

		Quantity			Unit price		Amount	
Item Number	Description of Articles	Reqted	Orded	Rvcd	Est	Actual	Est	Actual

MY COMMISSARY ACCOUNT HAS BEEN CHARGED AND I HAVE RECEIVED THE ARTICLES LISTED ABOVE.

Inmate's Signature Date

	Inmate Est	Pur Est	Actual
TOTAL VENDOR COST			
MARKUP/RETAIL			
SELLING PRICE			
DELIVER CHARGE			
TOTAL SELLING PRICE			

Approving Dept	☐	Purchasing	☐	Accounting	☐	Warehouse	☐	Commissary	☐	R & D	☐	Other	

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