



U.S. Department of Justice

Federal Bureau of Prisons

Federal Correctional Complex

Office of the Warden

Victorville, California

September 30, 2020

MEMORANDUM FOR INMATE POPULATION SATELLITE PRISON CAMP

FROM:

  
W.S. Pliier, Warden

SUBJECT: COVID-19 Virus - Social Visiting Guidance for Inmates and Visitors.

After consultation with the Central Office and in response to the COVID-19 Virus, we are going to start social visiting for the Satellite Prison Camp, General Population designated inmates on October 10, 2020. With these procedures there will be **no contact** between the visitors or inmates. The Central Administrative Building (CAB) has been set up as the visiting room for Camp inmate(s) and visitor(s) to ensure proper social distancing between visitors and inmates. With the current guidance from CDC and Central Office visiting must be conducted as a cohort. This will only allow the Camp to have visiting by Dorms per day. All visits are for Two Hours per inmate for each assigned visiting day. Attached is a copy of the visiting unit rotation which reflects the available times.

As we continue to navigate through the COVID-19 pandemic, we understand the importance of social visiting. In order for this program to succeed and prevent the spread of COVID-19, it will require restraint and cooperation between the inmate and their visitor(s).

The following procedures must be strictly followed by both the inmate and their visitor(s):

- There will be no physical contact of any kind, to include an embrace at the beginning and end of the visit. This also includes no physical contact with their children.
- Inmates and their visitors will not be authorized to take photographs based on the inability to socially distance themselves.
- All seating will be assigned by the Visiting Room Officers no exceptions.
- All visiting must be scheduled through the institution between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. Visiting appointments must be scheduled the Wednesday prior to the dorm's approved visiting day. When the visitor calls in, they should state this is in regard to inmate visiting and scheduling a time. At this time they will be transferred to the proper staff member. This is the only method to schedule a visit.
- Visiting will not be scheduled in person and will only be scheduled by phone. Visitors are not allowed to show up without an approved day and time period **no exceptions**.

- Each designated inmate in Camp Population will be allowed up to four (4) visitors per visit this includes children. Each visitor must sit in a seat. Small children may sit in the lap of the responsible adult visitor. The children even if only a lap child will be counted as one of the four visitors during this time.
- All visitors must be on the inmates approved visiting list and will go through a symptom screen and temperature check upon entry to the Complex.
- Once the visitor(s) are symptom screened and temperature checked they will be directed to park in the parking lot at FCI II across the road from the Central Administration Building. The visitor(s) will then have to walk to the CAB to be processed for their approved visiting time which is separate from the symptom and temperature check.
- If any visitor(s) are sick or symptomatic they will not be allowed to visit. If a visitor shows up or is traveling with other visitors and any of that party are sick or symptomatic all visitors will be turned away and not allowed to visit for that weekend.
- If an inmate is in Quarantine or Isolation there will be no visiting for that inmate during the time they are quartered in that status.
- Food and beverages are not permitted. Special provisions will be made to allow one clear baby bottle and one jar of unopened baby food is permitted.
- All vending machines will be closed and not available during visitation.
- Restroom(s) in the Central Administration Building will be closed for use unless it is an emergency and authorized by the Lieutenant. Again this is for everyone's safety and to prevent the spread of the virus.
- Both inmates and visitors must wear face coverings at all times and perform hand hygiene just before and after the visit. Visitors are expected to wear and will be screened for appropriate face coverings (including improper coverings such as bandanas).
- If at any time the visitor or inmate remove their face covering or attempt to make physical contact the visit will be terminated and the inmate may face disciplinary charges as well as future visitations cancelled.
- All visitor(s) that need to be processed in for visits will be completed during the 30 minutes prior to their assigned visiting time.
- All dress codes and other regulations in the Institution Visiting Supplement VIX 5267.08h, still apply and are subject to be modified due to the COVID-19 virus.
- The institution visiting schedules/procedures will be maintained in the visiting database on the BOP's public website.

With these procedures, this should help to mitigate the COVID-19 Virus further. I want to make this clear due to the procedures we have in place and your cooperation we have mitigated the spread of the COVID-19 Virus at FCI II. We appreciate your patience in getting through these unprecedented times.

## Week 1

G NORTH (Saturday)	G SOUTH (Sunday)
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## Week 2

G SOUTH (Saturday)	G NORTH (Sunday)
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### 1<sup>st</sup> Session

Sanitize 7:00-7:25 am

TABLE #	UNIT	DATE	TIME AM/PM	INMATE	REG #	CELL
1			7:30-9:30 AM			
2			7:30-9:30 AM			
3			7:30-9:30 AM			
4			7:30-9:30 AM			
5			7:30-9:30 AM			
6			7:30-9:30 AM			
7			7:30-9:30 AM			
8			7:30-9:30 AM			
9			7:30-9:30 AM			
10			7:30-9:30 AM			
11			7:30-9:30 AM			
12			7:30-9:30 AM			
13			7:30-9:30 AM			
14			7:30-9:30 AM			
15			7:30-9:30 AM			
16			7:30-9:30 AM			
17			7:30-9:30 AM			
18			7:30-9:30 AM			
19			7:30-9:30 AM			
20			7:30-9:30 AM			

### 2<sup>nd</sup> Session

Sanitize 9:30-10:00 am

TABLE #	UNIT	DATE	TIME AM/PM	INMATE	REG #	CELL
1			11:00- 1:00 PM			
2			11:00- 1:00 PM			
3			11:00- 1:00 PM			
4			11:00- 1:00 PM			
5			11:00- 1:00 PM			
6			11:00- 1:00 PM			
7			11:00- 1:00 PM			
8			11:00- 1:00 PM			
9			11:00- 1:00 PM			
10			11:00- 1:00 PM			
11			11:00- 1:00 PM			
12			11:00- 1:00 PM			
13			11:00- 1:00 PM			
14			11:00- 1:00 PM			
15			11:00- 1:00 PM			
16			11:00- 1:00 PM			
17			11:00- 1:00 PM			
18			11:00- 1:00 PM			
19			11:00- 1:00 PM			
20			11:00- 1:00 PM			

### 3<sup>rd</sup> Session

Sanitize 1:00-1:25 am

TABLE #	UNIT	DATE	TIME AM/PM	INMATE	REG #	CELL
1			1:30 to 3:30 PM			
2			1:30 to 3:30 PM			
3			1:30 to 3:30 PM			
4			1:30 to 3:30 PM			
5			1:30 to 3:30 PM			
6			1:30 to 3:30 PM			
7			1:30 to 3:30 PM			
8			1:30 to 3:30 PM			
9			1:30 to 3:30 PM			
10			1:30 to 3:30 PM			
11			1:30 to 3:30 PM			
12			1:30 to 3:30 PM			
13			1:30 to 3:30 PM			
14			1:30 to 3:30 PM			
15			1:30 to 3:30 PM			
16			1:30 to 3:30 PM			
17			1:30 to 3:30 PM			
18			1:30 to 3:30 PM			
19			1:30 to 3:30 PM			
20			1:30 to 3:30 PM			