



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution
Three Rivers, Texas 78071

Institution Temporary Visitation Plan

OPI: Command Center
Number: TRV-5267.09 (temp)
Date: September 21, 2020
Subject: Temporary Social
Visiting Plan

1. **PURPOSE AND SCOPE:** To establish procedures for inmate visiting at the FCI/SCP Three Rivers, Texas, in accordance with Coronavirus (COVID-19) Phase Nine Action Plan. This supplement should be read in conjunction with TRV-5267.09 (g) Institutional Supplement, Visiting Regulations and Program Statement 5267.09, "Visiting Regulations".

2. **Cleaning/Screening Procedures/PPE:** Visitors will be required to wash/sanitize hands, prior to entry/exit of the institution, in designated areas. All visiting areas will be properly sanitized with approved cleaners between each visiting cohort (unit) by staff.

Visitors will be required to pass the screening site prior to entry into the institution. The screening process will require a temperature check, as well as a brief questionnaire. If any visitor in the vehicle is unable to pass the required screening, no visitors in the vehicle will be permitted access into the institution for the remainder of the day.

Visitors must provide their own facial coverings. This covering must be solid in color. No illicit or vulgar face coverings, and no bandannas allowed.

3. **FCI Visiting Room Capacity and Procedures:** Upon entry into the institution visitors will be provided a (BP-A0224) Notification of Visitor, this form must be completed by each adult visitor, sixteen (16) years of age and older. Pens to complete this form **will not** be

provided. This form needs to be completed in the visitor's vehicle. Upon completion of the form, the visitor is to return it to the Front Lobby Officer along with a valid form of identification. The Front Lobby Officer will issue the visitor a buzzer style pager. The visitor is to return to their vehicle and they will be alerted by the pager when it is their time to return to the front lobby to be processed for visiting.

Limited spacing is available in the visiting room, due to social distancing constraints. The visiting room at the FCI will currently hold twenty-eight (28) inmates and fifty-six (56) visitors. As a result, inmates will only be permitted two (2) visitors per visit, per day, this limit includes children.

Inmates will be given the opportunity to visit two (2) times per month. These visits will be scheduled by housing unit and last approximately three (3) hours. If we experience a high volume of visiting these times may vary.

Inmates that are on quarantine or isolation status due to COVID-19 will not be permitted to engage in social visiting.

4. **FCI Visiting Days:** Visiting will be conducted on Saturdays and Sundays the first four (4) weekends of the month. There will not be visiting on holidays or on the 5th weekend when applicable.
5. **Unit Rotation:** McMullen and Live Oak Units will visit on the 1st and 3rd weekends of the month.

Karnes and Jim Wells units will visit on the 2nd and 4th weekend of the month.

6. **FCI Visiting Schedule:**

	1 st Weekend	2 nd Weekend	3 rd Weekend	4 th Weekend
SATURDAY 8:00 AM – 11:00 AM	McMullen A	Karnes A	Live Oak B	No Visit
SATURDAY 11:30 AM – 2:30 PM	McMullen B	Karnes B	Live Oak A	Jim Wells A
SUNDAY 8:00 AM – 11:00 AM	Live Oak A	Jim Wells A	McMullen B	Karnes B
SUNDAY 11:30 AM – 2:30 PM	Live Oak B	No Visit	McMullen A	Karnes A

7. Satellite Camp Capacity and Procedures: Limited spacing is available in the camp visiting room due to social distancing constraints. The visiting room at the SCP will currently hold twenty (20) inmates and forty (40) visitors. As a result, inmates will only be permitted two (2) visitors per visit, per day, this limit includes children.

Inmates will be given the opportunity to visit two (2) times per month. These visits will be scheduled by group and last approximately three (3) hours. If we experience a high volume of visiting these times may vary.

Inmates that are on quarantine or isolation status due to COVID-19 will not be permitted to engage in social visiting.

8. Satellite Camp Visiting Days: Tilden Unit will visit on the 1st and 3rd weekend of the month. Uvalde will visit on the 2nd and 4th weekend of the month.

Visiting will be conducted on Saturdays and Sundays the first four (4) weekends of the month. There will not be visiting on holidays or on the 5th weekend when applicable.

9. Satellite Camp Visiting Schedule:

	1 st Weekend	2 nd Weekend	3 rd Weekend	4 th Weekend
SATURDAY 8:00 AM – 11:00 AM	Tilden A Pod	Uvalde A Pod	Tilden D Pod	Uvalde D Pod
SATURDAY 11:30 AM – 2:30 PM	Tilden B Pod	Uvalde B Pod	Tilden C Pod	Uvalde C Pod
SUNDAY 8:00 AM – 11:00 AM	Tilden C Pod	Uvalde C Pod	Tilden B Pod	Uvalde B Pod
SUNDAY 11:30 AM – 2:30 PM	Tilden D Pod	Uvalde D Pod	Tilden A Pod	Uvalde A Pod

10. Special Housing Visitation: All social visits for inmates in the Special Housing Unit (SHU) will occur in the non-contact video area located in the visiting room. SHU inmates will be permitted a total of two (2) visits per month, at increments not to exceed two (2) hours.

11. Inmate Responsibilities and Expectations: Inmates are expected to abide by all institutional rules and regulations as well as COVID-19 precautions. Visits conducted in accordance with Phase 9, are **NON-CONTACT ONLY**. Inmates must wash hands prior to entry into the visitation room. Hands must also be washed when exiting visitation and prior to entry onto the compound.

Inmates will be required to wear facial coverings at all times during the visit.

Taking of photographs will not be authorized.

12. Visitor Expectations: Visitors are expected to abide by all regulations outlined in TRV-5267.09 (g) Institutional Supplement, Visiting Regulations and Program Statement 5267.09, "Visiting Regulations". In addition visitors are required to wear a self-provided appropriate facial covering at **all times** unless instructed to remove it by staff for identification purposes. This facial covering should be worn by all visitors, upon approaching the screening site and not be removed until the conclusion of the visit and back in their personal vehicle.

Visitors are expected to maintain social distancing from staff and other visitors unless given specific direction otherwise.

Visitors are to abide by these **NON-CONTACT** stipulation.

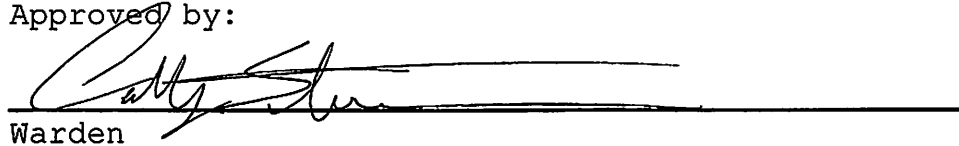
Visitors are required to wash/sanitize hands prior to entry into the visiting room and prior to exiting the institution, in designated areas.

Failure to follow these guidelines or the guidelines outlined in TRV-5267.09 (g) Institutional Supplement, Visiting Regulations and Program Statement 5267.09, "Visiting Regulations" is grounds for termination of visiting.

13. Vending and Personal Belongings: No food or beverages will be allowed in the visiting room or sold in the visiting rooms. Visitors will not be permitted to bring any monies on their person.

A visitor with an infant child under twelve (12) months are authorized one (1) pacifier, three (3) premade bottles, three (3) diapers, and wipes in a clear container.

Approved by:


Warden

DISTRIBUTION:

Warden

Associate Wardens

Executive Assistant/Satellite Operations Administrator

Department Heads

Inmate Population