

## Special Visiting Schedule and Procedures

Visiting schedule and procedures have been modified in response to the COVID-19 pandemic. Please review and familiarize yourself with the revised schedule and procedures for the visiting institution prior to your arrival to expedite the screening process in the Front Lobby and/or screening site.

1. All visitors are required to wear a mask or face covering prior to entering the Front Lobby or screening site and at all times while on institution property. The mask or face covering must cover the nose and mouth.
2. The mask or face covering should be plain and cannot be bandana material or style.
3. All visitors are required to clear a temperature check and complete a symptom screening form prior to visitation.
4. Visitation is no-contact. Physical contact is strictly prohibited at all times.
5. Any violation of the no-contact protocols may result in the visit being terminated.
6. The children's play area will be closed.
7. Vending machines will be closed.
8. Social distancing may cause number of visitors per inmate to be limited.
9. Review the attached schedule for revised days of the week, hours, and length of visitation.

Your adherence to these rules is appreciated for the safety of the inmate population and the public.

**VISITING HOURS:** Visiting is permitted as follows:

Friday, Saturday, Sunday, Monday:

Units A/B - Friday	(11:00 a.m. - 7:30 p.m.)
Units C/D - Saturday	(7:00 a.m. - 3:30 p.m.)
Units K/J - Sunday	(7:00 a.m. - 3:30 p.m.)
Units F/G - Monday	(11:00 a.m. - 7:30 p.m.)
Special Housing Unit Sunday	(7:00 a.m. - 3:30 p.m.)

Each inmate will receive two visiting days per month not to exceed one hour per visit with a maximum of four (4) visitors to include two (2) adults and two (2) children.

Inmate visiting days will be scheduled based on the first letter of their last name. Letters A-L will visit on first and third week of each month and letters M-Z will visit second and fourth week of each month for all housing units.

**NO VISITING:**

Tuesday, Wednesday, Thursday

Should there be a 5<sup>th</sup> week within the month, there will be no visitation to keep visitation consistent with the two visit per month modification for all inmates. However should a major holiday fall within the 5<sup>th</sup> week, then visiting will be considered as an Open visitation for the holiday weekend.