

FCC Terre Haute



Inmate Bulletin

INMATE VISITING

FCI Terre Haute has established the following procedures in implementing visitation.

- All staff, visitors, and inmates will be required to wear face coverings at all times.
- Sanitation times have been scheduled to ensure all areas are properly cleaned.
- Contact between inmates and visitors will not be permitted. Social distancing will be enforced. Inmates and visitors will maintain 6 feet of social distancing.
- Units that are considered isolation/quarantined will not be permitted to visit.
- No more than two visitors per inmate, to include children, will be permitted in the visiting room.
- No pictures will be permitted.
- Visitors will be screened and temperature checked.
- Chairs will be set so that social distancing can be observed.
- Food and beverages will not be permitted, to include vending machines and water fountains.
- Hand sanitizer will be provided in the visiting room
- Utilizing the schedule, only one housing unit will be permitted in the visiting room.
- A schedule has been developed to allow a minimum of two visits a month (attached).
- Visiting will be requested by inmate, *no later than 7 days prior to the visiting session*, the visitors' names by submitting an electronic copout to the TRULINCS address: *THA/InmateToStaff*;
- Approval will be based on a "first come, first serve" basis.
- Inmates who have not had visits the rotation prior, will be given preference.
- Children's room will be closed.
- A maximum of 12 inmates (FCI) will be permitted in the visiting room.
- Unit Team Staff will ensure the proposed visitors are included on the inmate's visitor list and does not have a current DHO sanction prohibiting visit.

Special Housing Unit (SHU) Non-Contact Visiting Procedures: SHU Visits at the FCI only must be approved in advance by the Unit Team and Captain. Inmates will provide Unit Team staff with visitor information in a timely manner and expect at least two weeks for processing. Visits may take place during normal visiting days, weekends, and holidays for the FCI. SHU visitors will not be processed after 1 p.m. SHU visits will be limited to two hours. No more than two visitors will be allowed to visit each inmate. Inmates will be limited to four hours of visiting a month. Inmates will be secured in the non-contact room throughout the visit. Face coverings must be worn at all times.

WEEK 1 October 31- November 2	
Saturday	8:30 am-10:30am G Unit 11am-12pm Sanitize 12:00pm-2pm L and I Units
Sunday	8:30am-10:30am E Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm E Unit Lower Tier
Monday	8:30am-10:30am M Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm M Unit Lower Tier
WEEK 2 November 7-9	
Saturday	8:30am-10:30am J Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm J Unit Lower Tier
Sunday	8:30am-10:30am F Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm F Unit Lower Tier
Monday	8:30am-10:30am C Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm C Unit Lower Tier
WEEK 3 November 14-16	
Saturday	8:30am-10:30am E Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm E Unit Lower Tier
Sunday	8:30am-10:30am M Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm M Unit Lower Tier
Monday	8:30am-10:30am J Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm J Unit Lower Tier
WEEK 4 November 21-23	
Saturday	8:30am-10:30am F Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm F Unit Lower Tier
Sunday	8:30am-10:30am C Unit Upper Tier 11am-12pm Sanitize 12:00pm-2pm C Unit Lower Tier
Monday	8:30am-10:30am G Unit 11am-12pm Sanitize 12:00pm-2pm L and I Units

10/19/20
Date


L. Guess, Associate Warden