

## **Special Visiting Schedule and Procedures**

Visiting schedule and procedures have been modified in response to the COVID-19 pandemic. Please review and familiarize yourself with the revised schedules and procedures for the visiting institution prior to your arrival to expedite the screening process in the Front Lobby and/or screening site.

1. All visitors are required to wear a mask or face covering prior to entering the Front Lobby or screening site and at all times while on institution property. The mask or face covering must cover the nose and mouth.
2. The Mask or face covering should be plain and cannot be bandana material or style.
3. All visitors are required to clear a temperature check and complete a symptom screening form prior to visitation.
4. Visitation is no-contact. Physical contact is strictly prohibited at all times.
5. Any violation of the no-contact protocols may result in the visit being terminated.
6. Social distancing may cause the number of visitors per inmate to be limited.
7. Review the attached schedule for revised days of the week, hours, and length of visitation.

Your adherence to these rules is appreciated for the safety of the inmate population and the public.

## **MCC San Diego – Visitation Schedule**

- Inmates will sign up for visitation via their Unit Team. The individuals who are scheduled to visit will be notified by the inmate. Only visitors who have scheduled visiting appointments will be permitted to visit. Unscheduled visits will not be permitted into the institution.
- There will be a total of 5 (five) sessions of visitation per day.

### **General Population Visiting Sessions:**

Monday and Friday visiting times:

8:00 a.m., 10:00 a.m., 12:00 p.m., 5:00 p.m., 7:00 p.m.

Saturday and Sunday visiting times:

8:00 a.m., 11:00 a.m., 1:00 p.m., 5:00 p.m., 7:00 p.m.

### **Special Housing Unit Visiting Sessions:**

Tuesday and Wednesday visiting times:

8:00 a.m., 10:00 a.m., 12:00 p.m., 5:00 p.m., 7:00 p.m.

Saturday and Sunday visiting times:

8:00 a.m., 11:00 a.m., 1:00 p.m., 5:00 p.m., 7:00 p.m.

- Inmates are allowed one (1) hour of visiting during the session. Only one (1) visit will be permitted on each assigned day.
- Each inmate will be authorized two (2) visits per month. Each inmate will only be authorized two (2) visitors per visit.
- Two (2) inmates will be allowed in the visitation room at one time. Maximum capacity for each visiting room will be six (6) people.
- Every visit will be non-contact. Barriers will separate each visiting group. Markers are placed six (6) feet apart to ensure physical distancing is maintained.
- The social visit will be immediately terminated if the inmate and visitor make contact or if either the inmate or

visitor fail to wear their face covering. No initial hug or departing hug is authorized. The use of photograph vouchers is not authorized.

- Disinfectant will be used on chairs, tables, barriers, visitation doors and other high-touch surfaces in the Visiting Room, Front Lobby and Sallyport areas, upon completion of every visit.
- Visiting will be conducted in the visiting room on the floor the inmate is assigned.
- Inmates in quarantine or isolation will not participate in social visiting until they are cleared by Health Services.
- Upon entry into the institution, each visitor will complete a screening form which consists of a series of questions to determine whether or not they will be authorized entry. Each visitor will also undergo a temperature check to ensure no one has a temperature higher than 100.4 degrees.
- The Visiting Officer will ensure all inmates wash their hands and wear their cloth issued face coverings prior to entering the visiting room.
- The Front Lobby Officer will ensure all visitors are wearing plain face coverings per CDC guidelines. All staff will continue to use PPE (face coverings and gloves), during the processing of visitors.
- No food or beverages will allowed in visiting rooms. Visitors with children will be authorized to bring in two (2) premade bottles, two (2) diapers and wipes in a clear bag.
- Only one (1) inmate visiting group (1-2 people) will be allowed in the Front Lobby, to be screened at a time. After each group, the Front Lobby will be sanitized with disinfectant.
- The Visiting Officer will escort one (1) inmate visiting group at a time to the visiting room.

- Upon departing the institution, visitors will be required to temporarily unmask in order to be properly identified by staff.