



FCI / FDC MILAN

Visitor Bulletin

Visitation at FCI/FDC Milan will resume on October 2, 2020. Due to the COVID-19 Pandemic, the following have been implemented at the FCI and FDC. Visits at the FCI will be 1 hour in duration and visits at the FDC will be 1.5 hours in duration.

- No **physical contact** will be allowed, to include an embrace at the beginning and end of the visit. Any physical contact with a visitor will result in the visit being terminated.
- The inmate is responsible for scheduling their visit through the TRULINCS email system. Visitors should **not** contact the institution to schedule visits.
- No more than two visitors per visit; including children.
- Visitors must arrive **30 minutes** prior to their visit's start time or they will not be allowed to visit that day.
- All visitors will be required to complete the COVID-19 Enhanced Screening Form, to include temporal (forehead) non-contact temperature checks, prior to being processed into the institution.
- Color coded wristbands will be given to cleared visitors in conjunction with their approved time slot.
- Once visitors are cleared for their scheduled visit, they will be asked to wait in their vehicles until their visit begins.
- All visitors will be issued a disposable mask that must be worn over the mouth and nose while inside the institution.
- No personal items will be allowed into the Visiting Room with the exception of an ID, car keys and baby formula, if needed.
- All visitors will be required to perform hand hygiene before and after their visit, via the alcohol based hand sanitizer stations in the Front Lobby and entrance/exit of the Visiting Room.
- Inmates and visitors will not be allowed to consume food or drinks during the visit. Vending machines and water fountains will be disabled.
- Inmates and visitors will not be authorized to take photographs due to social distancing guidelines.



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FCI

Maximum 21 inmates per time slot, maximum of two visitors per inmate.

Inmates may request a visit during the following listed time slots on their Units designated visiting day:

Morning Time Slots:

- 7:00 am - 8:00 am
- 8:30 am - 9:30 am
- 10:00 am - 11:00 am

Afternoon Time Slots:

- 11:30 am - 12:30 pm
- 1:00 pm - 2:00 pm
- 2:30 pm - 3:30 pm

FDC

Maximum of 6 inmates per time slot, maximum of two visitors per inmate.

West Unit Visiting Days- Friday and Sunday

East Unit Visiting Days- Saturday and Monday

The time slots are as follows:

Morning Time Slots

- 8:00 am - 9:30 am
- 10:00 am - 11:30 am

Afternoon Time Slots

- 12:00 pm - 1:30 pm
- 2:00 pm - 3:30 pm

**CORONAVIRUS DISEASE 2019 (COVID-19) ENHANCED SCREENING TOOL
VISITOR**

DATE: _____

1. Temperature: °F Method: Mouth Ear Forehead

If Temperature (Mouth) $\geq 100.4^{\circ}\text{F}$, or Temperature (Ear) $\geq 101^{\circ}\text{F}$, or Temperature (Forehead) $\geq 100^{\circ}\text{F}$
Then Deny Access.

2. Other Symptoms

- Yes No **New-Onset Cough** # of Days
- Yes No **New-Onset Trouble Speaking/ Difficulty Breathing**
- Yes No **Fatigue**
- Yes No **Muscle or Body Aches**
- Yes No **Sore Throat**
- Yes No **New Loss of Taste or Smell**
- Yes No **Stuffy/Runny Nose**
- Yes No **Nausea or Vomiting**
- Yes No **Diarrhea**

INMATE NAME: _____

INMATE REGISTER NUMBER: _____

VISITOR NAME (LAST, FIRST): _____

YEAR OF BIRTH (YEAR): _____

MILAN, MICHIGAN