

September 2020



U.S. Department of Justice
Federal Bureau of Prisons Federal Correctional Institution
La Tuna, Texas 79821

Institution Temporary

Visitation Plan OPT: Correctional Services

Number:

Date: September 24, 2020

SUBJECT: Temporary Social Visiting Plan

1. Purpose and Scope :

The following describes the modification to FCI La Tuna's visiting program, as directed by the Coronavirus (COVID-19) Phase Nine Action Plan.

The following guidelines will be incorporated into procedures to protect the health and safety of all inmates, staff, and visitors.

2. Cleaning/ Screening Procedures/PPE :

All visitors will be screened at the screening site and will receive a color coded sticker, indicating they have been cleared to proceed with visitation. These stickers will be placed on the form of identification to be used for visitation. Visitors who are sick or symptomatic will not be allowed to visit.

Staff are required to wear gloves and masks any time they are handling visitor property.

Visitors are expected to wear and will be screened for appropriate face coverings. Masks must be a solid color and may not have a valve. Masks may be disposable or a reusable/ cloth mask. Both inmates and visitors will be required to perform appropriate hand hygiene prior to visiting and must wear approved masks/ face coverings at all times.

All Front Lobby traffic will be coordinated by the Front Lobby Officer. Social distancing instructional signs have been posted and social distancing floor markers have been put in place. All

Property bins and visitation stations will be disinfected between every use.

3. PCI Visiting Room Capacity and Procedures :

The FCI Visitation Room will allow for nine (9) visits to be conducted simultaneously. Each visitor's station will allow for one (1) inmate and three (3) visitors, including children. This will result in a maximum capacity of 36 inmates/ visitors per time slot.

Visitation will be conducted one unit per day to mitigate the possibility of cross contamination. Inmates in quarantine or isolation status will not be permitted to participate in visitation until they are placed in general population.

Inmates housed in the Special Housing Unit, for Administrative Detention or Disciplinary Segregation, will be afforded the same allowances as the FCI, via the video visiting system.

Visitation will be scheduled by appointment only, via a direct e-mail address at LAT-Visitation@bop.gov. Requests must be made at least 72 hours in advance of the requested date and time. An auto-reply email will respond to all emails with visitation guidelines and requirements. Additionally, the visitor will receive a confirmation email, approving the date and time of the visit. If the requested date/time is not available, the visitor will be notified of availability for the date requested.

4. PCI Visiting Days :

Visitation at the FCI will be held five (5) days per week, see attached Visitation Calendars.

5. Unit Rotation :

All inmates will be afforded the opportunity to visit twice per month/ visiting cycle, but no more than one (1) hour a day. Inmates housed in the Special Housing Unit, for Administrative Detention or Disciplinary Segregation, will be afforded the same allowances as the FCI, via the video visiting system. For specific units, see attached Visitation Calendars.

6. PCI Visiting Schedule :

For specific unit's schedule, see attached Visitation Calendars.

7. Satellite Camp Capacity :

The Camp Visitation Room will allow for ten (10) visits to be conducted simultaneously. Each visitor's station will allow for one (1) inmate and three (3) visitors, including children. This

will result in a maximum capacity of 40 inmates/ visitors per time slot.

8. Satellite Camp Visiting Days :

The Camp will conduct visiting on Saturdays and Sundays only.

9. Satellite Camp Visiting Schedule :

All inmates will be afforded the opportunity to visit twice per month/ visiting cycle, but no more than one (1) hour a day. For specific scheduling, see attached Visitation Calendars.

10. Special Housing Visitation :

Inmates housed in the Special Housing Unit, for Administrative Detention or Disciplinary Segregation, will be afforded the same allowances as the PCI, via the video visiting system.

11. Inmate Responsibilities and Expectations :

No physical contact between inmates and visitors will take place at any time. Furthermore, no photographs will be permitted due to social distancing guidelines.

Inmates in quarantine or isolation status will not be permitted to participate in visitation until they are removed from that status.

No eating or drinking will be permitted in the visitation room.

12. Visitor Expectations :

No physical contact between inmates and visitors will take place at any time. Furthermore, no photographs will be permitted due to social distancing guidelines.

Visitation will be scheduled by appointment only, via a direct email address at LAT-Visitation@bop.gov. Requests must be made at least 72 hours in advance of the requested date and time. An auto-reply email will respond to all emails with visitation guidelines and requirements. Additionally, the visitor will receive a confirmation email, approving the date and time of the visit. If the requested date/time is not available, the visitor will be notified of availability for the date requested.

All visitors will be screened for temperature and COVID-19 symptoms at the screening site and will receive a color-coded sticker, indicating they have been cleared to proceed with visitation. Adult visitors will be instructed to affix the sticker on the form of identification to be used for visitation. Visitors under 16 years of age will have the

sticker placed on the back side of their right hand. Any visitor who is sick or symptomatic will not be permitted to visit.

Visitors must wear a face covering upon arriving to the screening site. Face coverings must be a solid color and may not have a valve. Face coverings may be disposable or a reusable/ cloth mask. Visitors will be required to perform appropriate hand hygiene prior to visiting and must wear approved masks/ face coverings at all times.

Other than baby formula/ food, no food or drinks will be permitted in the visitation room.

These expectations are merely an addition to the already established visiting rules/ regulations and will continue to be enforced.

13. Vending and Personal Belongings :

Other than baby formula/ food, no food or drinks will be permitted in the visitation room.

Approved by:



_____ Warden

DISTRIBUTION: Warden

Associate Wardens

Executive Assistant/ Satellite Operations Administrator

Department Heads



October 2020

MODIFIED VISITATION SCHEDULE BY APPOINTMENT ONLY

FCI/SCP La Tuna Modified Visitation Schedule



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 NO VISITATION	2 NO VISITATION	3 NO VISITATION
4 UNIT6 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	5 NO VISITATION	6 UNIT6 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	7 UNIT4 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	8 UNIT4 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	9 NO VISITATION	10 UNIT3 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM
11 UNIT3 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	12 NO VISITATION	13 UNIT3 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	14 UNIT1 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	15 UNIT1 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	16 NO VISITATION	17 UNIT4 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM
18 UNIT4 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	19 NO VISITATION	20 UNIT6 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	21 UNIT6 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	22 UNIT6 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	23 NO VISITATION	24 UNIT1 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM
25 UNIT1 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	26 NO VISITATION	27 UNIT3 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	28 UNIT3 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	29 UNIT3 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	30 NO VISITATION	31 UNIT6 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM

NOTE: Inmates housed in the Special Housing Unit will be afforded the opportunity to visit during the above indicated dates and times via video visiting.

November 2020

MODIFIED VISITATION SCHEDULE BY APPOINTMENT ONLY (MAXIMUM OF 3 VISITORS PER INMATE)

FCI/SCP La Tuna Modified Visitation Schedule



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 UNIT6 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	2 NO VISITATION	3 UNIT6 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	4 UNIT4 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	5 UNIT4 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	6 NO VISITATION	7 UNIT3 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM
8 UNIT3 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	9 NO VISITATION	10 UNIT3 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	11 UNIT1 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	12 UNIT1 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	13 NO VISITATION	14 UNIT4 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM
15 UNIT4 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	16 NO VISITATION	17 UNIT6 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	18 UNIT6 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	19 UNIT6 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	20 NO VISITATION	21 UNIT1 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM
22 UNIT1 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	23 NO VISITATION	24 UNIT3 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	25 UNIT3 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	26 UNIT3 ONLY 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	27 NO VISITATION	28 UNIT6 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM
29 UNIT6 AND CAMP 8:30AM-9:30AM 10:30AM -11:30AM 12:00PM-1:00PM 1:30PM-2:30PM	30 NO VISITATION					