



U.S. Department of Justice
Federal Bureau of Prisons
Federal Detention Center
Houston, Texas 77002

Institution Temporary Visitation Plan

OPI: Command Center
Number: 5267.09 (Temporary)
Date: September 21, 2020
SUBJECT: Temporary Social
Visiting Plan

1. **Purpose and Scope:** To implement regulations and procedures pertaining to inmate visits. This should be read in conjunction with P.S. 5267.09, *Visiting Regulations*, 12/10/15.
2. **Cleaning/Screening Procedures/PPE:** An orderly will be assigned to the Front Lobby and Visitation area. The orderly will be required to clean all areas in between each visiting session and upon completion of the visiting day. All visitors will complete the temperature check and symptom screening process prior to entering the visitation area. An adequate supply of PPE will be staged in the Front Lobby and Visitation Room for staff only. Staff are required to utilize gloves when handling and processing visitor property.
3. **Visiting Room Capacity and Procedures:** FDC Houston's Visitation Room capacity is temporarily 40. No more than two visitors are allowed to visit each inmate. Inmates are allowed two visits per month and will be monitored via the visitation program point system. All visits will be no contact. Inmates will visit only with their assigned housing unit's visitation day in one and one half hour (1½) sessions. Inmates currently in quarantine or isolation will not participate in social visiting. Visitors will be escorted in and out of the Visiting Room and Front Lobby in groups no larger than six people. Inmates will be processed in and out of the Visiting Room in groups no more than two at a time. Designated social distancing markers "dots" are to be utilized for visitors and inmates during in and out processing.

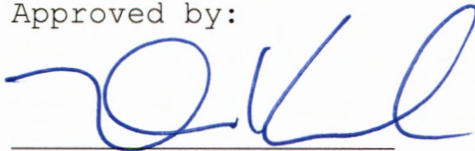
4. **Visiting Days:** Visitation will take place Monday thru Friday, 8:00 a.m. to 8:00 p.m., in one and one half hour (1½) sessions.
5. **Unit Rotation:** All housing units are assigned a specific day to visit. Unit visitation days do not rotate.
6. **Visiting Schedule:** Social Visits are from 8:00 a.m. to 8:45 p.m.

Monday - 6 East Unit
Tuesday - 3 East Unit and In-Person Legal Visits (8am-2pm)
Wednesday - 3 West Unit and In-Person Legal Visits (8am-2pm)
Thursday - 4 East Unit and In-Person Legal Visits (8am-2pm)
Friday - 4 West Unit and In-Person Legal Visits (8am-2pm)
7. **Special Housing Visitation:** Inmates housed in the Special Housing Unit (SHU) will only be allowed to visit via video visit on a case-by-case basis. All visiting requests will be submitted by the inmate to the SHU Lieutenant and/or Unit Team. SHU Visits will only be approved for Monday and Tuesdays between the hours of 8:00 a.m. to 2:00 p.m., in thirty minute increments. Inmates will only be allowed two social visits per month. Inmates housed in SHU will have all legal visits in SHU.
8. **Inmate Responsibilities and Expectations:** All inmates will be required to wear institution issued face coverings and full uniform (undershirt and button-up shirt tucked in) at all times, and wash their hands upon entering the Visitation Room. All social visits are 100% non-contact visits. Visits will take place with a plexiglas barrier. All inmates are allowed a maximum of two visitors (a small baby or child is included in this count). Inmates are expected to complete their visit in an orderly fashion and follow instructions of the Visitation Officers at all times.
9. **Visitor Expectations:** Visitors must be symptom screened and temperature checked upon entry into the facility. Visitors who are sick or symptomatic will not be allowed to visit. All visitors will be required to wear a face covering at all times and wash their hands upon entering the Visitation Room. Visitors will be required to wear

face coverings in accordance with CDC recommendations and free of any drawings, writing, or filters. All social visits are 100% non-contact visits. Visits will take place with a plexiglas barrier. A maximum of two visitors per inmate is authorized (a small baby or child is included in this count). Visitors are not allowed to bring any items other than one baby bottle (with contents in it), vehicle keys, and identification cards.

10. **Vending and Personal Belongings:** FDC Houston does not permit the use of vending machines during visits. The only items allowed in the Visitation Room are one baby bottle (with contents in it), car keys, and identification cards.

Approved by:



H. Kobayashi, Warden

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