**FCI EDGEFIELD**
**Message for Inmate Population**
**September 17, 2020**

Visitation privileges are tentatively scheduled to resume. The following guidelines and procedures will be implemented to ensure CDC social distancing protocols are followed.

The following guidelines will be followed to protect the health and safety of staff, inmates, and visitors:

- **Mandatory Face Coverings:** Inmates and visitors must wear face coverings at all times and perform hand hygiene immediately before and after the visit.

- **Visits will be Scheduled:** Visitors will be scheduled by appointment only. Appointments will be coordinated with the inmate and the unit counselor. It is the inmate's responsibility to coordinate and advise the visitor of the appointment day and time. Visitor's failure to arrive on time for the visit will result in loss of visiting appointment.

- **Visitor Parking:** Visitors will be required to park in designated parking spaces as directed by staff. The visitors will remain in their vehicles until called for on their cell-phone, then proceed to the Front Lobby for screening by staff.

- **Processing into Visitation:** Visitors will be required to fill out all forms prior to arrival at the institution. Visitation forms (Title 18 Form) can be found at www.bop.gov Visiting Regulations.

- **Visitors per Inmate:** The number of visitors allowed in the visiting room will be appropriately reduced, promoting social distancing. A Maximum of four (4) visitors will be allowed per inmate. (Children are included in the total count)

- **Visitor Groupings:** Visiting groups will be divided into six (6) foot sections of seats spread around the visiting room. These sections will be the only area the visitors and inmates are permitted during visitation.

- **Visitor Bathrooms:** Visitors will be permitted to use the restrooms one at a time. Adult visitors will be permitted to assist small children.

- **Visitation will be Non-contact:** Inmates and visitors will maintain six (6) feet of social distancing at all times. There will be no physical contact of any kind, including an embrace at the beginning and end of the visit. Any contact between visitors and inmates will result in the visit's termination, sanctions against the inmate, and appropriately designated time spent in a Quarantine Unit.

- **Close Contact Preventions**: Food, beverages, and photography will not be allowed during visitation. ***Special provisions will be made to allow for baby formula/milk.***

- **Visiting Schedule:** Each unit will have a chance to go to visitation twice a month, for a total of six hours. In-Processing/COVID-19 Screening of visitors begins at 7:00 a.m. and ends at 2:00 p.m. Visitation is a first come first serve basis. The order in which an inmate receives a visit will begin as visitors are processed in the Front Lobby. This schedule will repeat on a monthly basis or until additional guidance on COVID-19 visitation procedures are received.

**Units A-4, B-2, C-4, and Special Housing Unit ARE NOT INCLUDED IN THE FOLLOWING SCHEDULE:**

| DATE | TIME | UNIT |
|---|---|---|
| October 3, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing A-1 |
| | 8:00 a.m. – 11:00 a.m. | A-1 Visitation |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out A-1<br>Sanitation of Visitation Room<br>Visitor In Processing A-2 |
| | 12:00 p.m. – 3:00 p.m. | A-2 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out A-2<br>Sanitation of Visitation Room |
| October 4, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing A-3 |
| | 8:00 a.m. – 11:00 a.m. | A-3 Visitation |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out A-3<br>Sanitation of Visitation Room<br>Visitor In Processing B-1 |
| | 12:00 p.m. – 3:00 p.m. | B-1 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out B-1<br>Sanitation of Visitation Room |
| October 10, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing B-3 |
| | 8:00 a.m. – 11:00 a.m. | Visiting B-3 |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out B-3<br>Sanitation of Visitation Room<br>Visitor In Processing B-4 |
| | 12:00 p.m. – 3:00 p.m. | B-4 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out B-4<br>Sanitation of Visitation Room |
| October 11, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing C-1 |
| | 8:00 a.m. – 11:00 a.m. | C-1 Visitation |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out C-1<br>Sanitation of Visitation Room<br>Visitor In Processing C-2 |
| | 12:00 p.m. – 3:00 p.m. | C-2 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out C-2<br>Sanitation of Visitation Room |
| October 12, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing C-3 |
| HOLIDAY | 8:00 a.m. – 11:00 a.m. | C-3 Visitation |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out C-3<br>Sanitation of Visitation Room<br>Visitor In Processing A-1 |
| | 12:00 p.m. – 3:00 p.m. | A-1 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out Processing A-1<br>Sanitation of Visitation Room |

**Units A-4, B-2, C-4, and Special Housing Unit ARE NOT INCLUDED IN THE FOLLOWING SCHEDULE:**

| | | |
|---|---|---|
| October 17, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing A-2 |
| | 8:00 a.m. – 11:00 a.m. | A-2 Visitation |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out A-2<br>Sanitation of Visitation Room<br>Visitor In Processing A-3 |
| | 12:00 p.m. – 3:00 p.m. | A-3 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out A-3<br>Sanitation of Visitation Room |
| October 18, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing B-1 |
| | 8:00 a.m. – 11:00 a.m. | B-1 Visitation |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out B-1<br>Sanitation of Visitation Room<br>Visitor In Processing B-3 |
| | 12:00 p.m. – 3:00 p.m. | B-3 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out B-3<br>Sanitation of Visitation Room |
| October 24, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing B-4 |
| | 8:00 a.m. – 11:00 a.m. | B-4 Visitation |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out B-4<br>Sanitation of Visitation Room<br>Visitor In Processing C-1 |
| | 12:00 p.m. – 3:00 p.m. | C-1 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out C-1<br>Sanitation of Visitation Room |
| October 25, 2020 | 7:00 a.m. – 8:00 a.m. | Visitor In Processing C-2 |
| | 8:00 a.m. – 11:00 a.m. | C-2 Visitation |
| | 11:00 a.m. – 12:00 p.m. | Visitor Out C-2<br>Sanitation of Visitation Room<br>Visitor In Processing C-3 |
| | 12:00 p.m. – 3:00 p.m. | C-3 Visitation |
| | 3:00 p.m. – 4:00 p.m. | Visitor Out C-3<br>Sanitation of Visitation Room |

**Visitation Scheduling**:

- Inmates will provide a paper cop-out to their respective Unit Counselor for a request for visitation. Requested visitors will be limited to **immediate family only.**
- Visitation scheduled times will be scheduled based on the inmate's seniority date. (i.e. Inmates housed at EDG the longest will receive priority placement)
- Unit Counselors will advise the inmate of the approved day and time of the visit.
- Inmates will be required to advise their visitors of the scheduled time and encourage them to review the new visitation protocols and expectations.
- Visitors arriving late for their scheduled visiting time will be turned away.
- Inmates who received a visit in the first round, may not be able to visit during the second round based on the limited number of inmate visits per session.
- Visit times and lengths may be limited based on the number of visitors confirmed for visitation.