MEMORANDUM FOR ALL CONCERNED

FROM

E. Quezada, Deputy Captain

SUBJECT

Social Visiting for FCI Dublin
Red Operation Level

Per the COVID-19 Red Operational Level Guidelines, all social visiting has been suspended.

FCI Dublin is dedicated to ensuring the safety of all inmates, staff and the community. We will continue to provide updates as our operational procedures change.
MEMORANDUM FOR ALL CONCERNED

E. Quezada

E. Quezada / Deputy Captain

SUBJECT

Social Visiting for FCI Dublin
Yellow Operation Level

Per the COVID-19 Yellow Operational Level Guidelines, social visiting will resume, with the following modified operational restrictions in place.

DAYS AND HOURS OF VISITATION - SOCIAL VISITING HOURS:

For security purposes, visitors will not be processed in before 7:45 a.m. or after 12:30 p.m. There will be a break in processing at 9:45 a.m. for the institutional count. Visitor processing will resume upon completion of the count. Visiting staff will announce a 15-minute warning at 1:15 p.m. and visiting will conclude promptly at 1:30 p.m. for staff closeout duties. Use of the outdoor visiting areas is not permitted at this time at both the FCI and SCP.

Visitors must conduct symptom and temperature screening upon entry into the facility.

The following schedules will be utilized at FCI Dublin:

FCI
Saturday & Sunday 8:00 a.m. - 1:30 p.m.

SCP
Saturday & Sunday 8:00 a.m. - 1:30 p.m.

**Holidays will not be observed for visiting unless the holiday is a scheduled cohort visiting day**
To minimize the risk of exposure, inmates will be required to cohort according to their assigned housing units. Cohorts will consist of groups of inmates who reside in the same housing unit.

**SPECIAL HOUSING UNIT VISITING SCHEDULE:**

Only one (1) inmate from the Special Housing Unit at a time will be allowed to visit, via the electronic visiting system. The visitor will report to the FCI and check in with visiting room staff. Once approved, the visitor will report to the SPC and be assigned a visiting booth. The total time of the electronic visit will not exceed three (3) hours.

There will be no visitation of inmates at the hospital without Unit Team, Captain, and Executive Staff approval.

Visitation for inmates on Quarantine and Isolation status are not permitted until the inmate has been medically cleared and removed from Quarantine and Isolation status.

The Parenting Center and outside playground will remain closed at both the FCI and SPC while cohort visiting procedures are in place.

**FCI DUBLIN VISITATION HOUSING UNIT SCHEDULE:**

Each housing unit will be afforded the opportunity to have social visits. However, due to cohort status, not every unit will be able to receive those privileges weekly. Each cohort will receive visiting privileges no less than one weekend per month, on a rotating schedule. This will afford all inmates the opportunity to have social visits. The visitation schedule will be provided to staff and inmates and will be scheduled for the current and upcoming month. This schedule will be followed each month by a new schedule, based on the safety and security of the institution, while taking into consideration the needs of each cohort.

**This schedule is subject to change based on COVID-19 levels and current operation level.**

**VISITATION PROCEDURES:**

Visitation will occur on a pre-scheduled basis. Unit Team staff are responsible for all visitation schedules per the individual cohort units. Once the visiting room reaches a capacity of thirty (30) in the FCI, termination of visits will begin. Visits will be limited to ten (10) inmates from the identified cohort at one time. All efforts to increase the visiting room capacity are being made. Should the need arise to begin terminating visits due to capacity limits, termination
will be based on the distance a visitor has traveled and the length of time of the actual visit. No visit will be terminated prior to receiving at least one (1) hour of actual visitation time.

The Institution Duty Officer (IDO) or in their absence, the Operations Lieutenant, will make the determination as to which visits will be terminated at both the FCI and SPC. Termination of any visit will be documented via institutional memo and forwarded to the Deputy Captain.

LIMITATIONS SPECIFIC TO DUBLIN - NUMBER OF VISITORS:

Inmates will be limited to two (2) total approved visitors. This will consist of either two approved adult visitors (age sixteen (16) and over), or one adult and one child, at any one time. Visitors will not exceed two total visitors. Once a visitor has left the visitation room, they will not be permitted to return the same day.

SPC (CAMP) SPECIFIC VISITING PROCEDURES

The SPC (Camp) visiting will be limited to seven (7) inmates. Visitation will take place every Saturday and Sunday. Once the visiting room capacity of twenty-one (21) at the SPC has been reached, termination of visits will begin. No more than seven (7) SPC inmates will be allowed in the Visitation room at one time. The visits will be terminated based on the distance a visitor has driven and the length of time the visitor has been in the visiting room. No visit will be terminated which has not exceeded one (1) hour of actual visitation time.

SPECIAL REQUIREMENTS REGARDING PROCEDURES:

- All inmates and visitors will be required to wear BOP approved facial coverings and ensure proper sanitation procedures are being followed before, during and after the visit. Visitors will be expected to provide and wear appropriate facial coverings and will be screened to ensure appropriateness of facial coverings (bandanas, gator type, coverings with vent holes, etc. are not permitted).

- All adult visitors (age sixteen (16) and over) are required to present valid photo identification, with signature, before being permitted into the institution for a visit. Acceptable forms of identification include, but are not limited to; a valid driver’s license, state identification card, passport, passport with a non-immigrant visa, laser visa border crossing card, or other official government-issued picture identification. Visitors without valid identification will not be permitted to visit.
• Visitors and inmates are expected to adhere to social distancing requirements in the visitation room.
• Visitors must be symptom screened and temperature checked upon entry into the facility.
• Visitors must be symptom free in order to visit.
• Inmates in quarantine or isolation will not be permitted to have social visits.
• There will be no physical contact of any kind. This includes an embrace at the beginning and/or end of the visit.
• No photographs will be authorized at this time due to social distancing requirements.
• No food or beverages will be allowed in the visiting area.
• No food or drinks are currently authorized and/or available for purchase in the visiting areas.
• Tobacco products and electronic smoking devices are not permitted.
• FCI Dublin reserves the right to refuse admittance to anyone who fails to comply with institution policies. Violations of these guidelines may result in suspension of the inmate or visitors visiting privileges.
• 18 U.S.C. §§ 1791 and 3571 provides a penalty of imprisonment for not more than twenty years and/or a fine of not more than $250,000 for any person who provides, or attempts to provide an inmate any prohibited object or item.

The following schedule identifies the week, dates and Unit visiting is currently authorized for the FCI. The SPC will visit every Saturday and Sunday in their assigned area.

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<tr>
<th>Weekend Dates</th>
<th>Saturday</th>
<th>Sunday</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>E and F Unit [PROPOSED DATE]</td>
<td>E and F Unit [PROPOSED DATE]</td>
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<td>Week 2</td>
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<td>Week 4</td>
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<td>Week 5</td>
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<td>A and B Unit [PROPOSED DATE]</td>
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MEMORANDUM FOR ALL CONCERNED

FROM: E. Quezada, Deputy Captain

SUBJECT: Social Visiting for FCI Dublin Green Operation Level

Per the COVID-19 Green Operational Level Guidelines, social visiting will resume under pre-COVID [normal] operations; see the FCI Dublin Institution Supplement, 5267.08(D) Visiting Regulations for further information.