U. S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Complex
Butner, North Carolina

Complex Supplement

OPI: Correctional Services
Number: **BUX 5267.09A**
DATE: April 1, 2026
SUBJECT: Visiting Regulations

1. **PURPOSE AND SCOPE**:
To encourage visiting by family, friends, and community groups to maintain the morale of the inmate and to develop closer relationships between the inmate and family members or others in the community. This supplement provides local procedures for implementation of applicable Bureau of Prisons policy governing inmate visitation.

2. **PROGRAM OBJECTIVES**:
To delineate specific visiting procedures for the Federal Correctional Complex, (FCC), Butner, North Carolina. To provide visiting privileges without unnecessary or extended interference to other institutional activities.

3. **DIRECTIVES AFFECTED**:
Program Statement 5267.09, CN-1
.
DIRECTIVES RESCINDED:
Visiting Regulations, BUX 5267.09, dated October 1, 2025

4. **STANDARD REFERENCED**: American Correctional Association 5th Edition Standards: 5-ACI-2E-03, 5-ACI-4A-21, 5-ACI-5A-01, 5-ACI-7D-14, 5-ACI-7D-15, 5-ACI-7D-16, 5-ACI-7D-17, 5-ACI-7D-19, 5-ACI-7D-21, and 5-ACI-7D-22.

5. **PROCEDURES:**
   a. Visiting Facilities: A multi-purpose Visiting Room is provided at each institution. Inmates will enter through the Visitation Search Room and depart through the Visitation Search Room. Visitors will be escorted to and from the Visiting Room by a staff member, except for visitors to the Federal Prison Camp (FPC) who will enter and exit the Visiting Room through the front entrance doors.

   b. Supervision of Visits: Visiting Room Officers shall supervise each inmate to prevent the passage of contraband and to ensure the security and good order of the institution. The Visiting Room is equipped with video surveillance equipment.

1. Visits shall be conducted in a quiet, orderly and dignified manner. The Visiting Room Officer may terminate visits not conducted in the appropriate manner after consultation with the Operations Lieutenant or IDO.
2. Handshaking, embracing and kissing are ordinarily permitted within the bounds of good taste and only at the beginning and at the end of the visit in a marked designated area.
3. The Visiting Room Officer may not accept articles or gifts of any kind for an inmate. An inmate's visitor may not leave money with any staff member for deposit in the inmate's commissary account.
4. The Visiting Room Officer shall be aware of any articles passed between the inmate and the visitor. If there is any reasonable basis to believe that any item is being passed which constitutes contraband or is otherwise in violation of the law or Bureau regulations, the Visiting Room Officer may examine the item. An Associate Warden, the Institution Duty Officer, or the Operations Lieutenant will be immediately notified in such cases.

At the FPC, visitors may not linger in the parking lot in front of the Administration Building. In addition, once a visitor enters the Visiting Room and begins a visit with an inmate, the visitor may not leave the area for any reason. If the visitor leaves the area prior to actually completing the visit, the visit will be terminated. There is no smoking by either inmates or visitors permitted. No visiting or picture-taking will occur on the patio.

In each visiting room, children of visitors are permitted to play in the designated area only under parental supervision. The children's play area is not for general adult visiting. Parents are responsible for children's behavior at all times. Note: Inmates are not permitted in play areas designated for children. No food or beverages are allowed in the children's play area if available. Television viewing in this area is regulated by the Visiting Room Officer and is specifically intended for youth videos. The Visiting Room play area for children is equipped with toys for use by visitor's children. Playroom toys/games may be used at the tables at the Officer's discretion.

Restrooms are provided for visitors. At no time will inmates use these restrooms. The inmates' restroom is located in the Visitation Search Room.

c. Visiting Schedule:

FMC	Saturday, Sunday and all Federal Holidays	8:30 a.m. until 3:00 p.m.	Federal Medical Center P.O. Box 1500 Butner, NC 27509 Phone: 919-575-3900
FCI	Friday (Maryland & Annex) Saturday, Sunday and all Federal Holidays	2:00 p.m. until 8:00 p.m. 8:30 a.m. until 3:00 p.m.	FCI P. O. Box 1000 Butner, NC 27509 Phone 919-575-4541
FCI II	Saturday, Sunday and all Federal Holidays Special Housing Unit Monday(except federal holidays) A/D status (2 hours) D/S status (1 hour)	8:30 a.m. until 3:00 p.m. 9:00 a.m. until 11:00 a.m. 12:00 p.m. until 2:00 p.m.	FCI II P. O. Box 1500 Phone 919-575-8000
LSCI	Saturday, Sunday and all Federal Holidays Special Housing Unit Monday(except federal holidays) A/D status (2 hours) D/S status (1 hour)	8:30 a.m. until 3:00 p.m. 9:00 a.m. until 11:00 a.m. 12:00 p.m. until 2:00 p.m.	LSCI P. O. Box 999 Butner, NC 27509 Phone 919-575-5000
FPC	Saturday, Sunday and all Federal Holidays Friday	8:30 a.m. until 3:00 p.m. 5:00 p.m. until 8:00 p.m.	FPC P.O. Box 1000 Butner, NC 27509 Phone 919-575-4541

Visitor processing will cease no less than thirty (30) minutes prior to the conclusion of visitation each day. Additionally, visitor processing will cease at 9:15 a.m. on weekends and holidays, pending clearance of the 10:00 a.m. official count. Front Lobby Officers will ensure that the front lobby is empty. Visitors are unauthorized to wait in the lobby. Visitors must return to their vehicles if they arrive after the cut off for processing. Once count has been verified and cleared, visitors may return to the front lobby to be processed. No visitor may leave the visiting room until a clear count is declared by the Control Center.

Visitors should refer to the following website for any deviations from the above operating hours, **www.bop.gov/locations/institutions/btf/**

Should the visiting room become overcrowded; visits will be terminated starting with volunteers. And then proceeding with the first visitor in. Unusual circumstances which may warrant exceptions to these criteria will be determined by the Operations Lieutenant and/or the Institution Duty Officer.

d. Count Procedures: There will be no movement during an official count. All inmates counted in the visiting room will be required to report to the Officers desk in an orderly fashion and remain standing for the count. Visiting Officers will identify each inmate by photo identification card and verification of name. Inmates will be required to state their

name and register number. Each count will be double counted with an observer, one officer counting with the other observing, then reversing roles. Upon receiving a good verbal count from the Control Center, inmates will be permitted to return to their seats to continue with their visit. However, no inmates will be permitted to enter or exit the visiting room until a "cleared and verified official count" has been announced.

e. Frequency of Visits and Number of Visitors

FMC, LSCI,FCI-I: No limitations are placed on the frequency of visits. However, the Warden may choose to limit the frequency and lengths of visits to avoid chronic overcrowding.

Three adults are allowed to visit an inmate at one time (an adult is considered 16 years of age and above). No limit is set for children less than 16 years of age. Proposed visitors who are 16 or 17 years of age and not accompanied by a parent, legal guardian or immediate family member at least 18 years of age, must have the written approval of a parent, legal guardian or immediate family member at least 18 years of age, prior to visitation.

FCI II: Inmates will be allotted 16 visiting points per calendar month. A total of 4 points will be used per visiting day. No points will be used for federal holidays.

Additionally, visitors are prohibited from bringing animals on institution grounds unless the animal is a dog that assists disabled persons.

Inmates are allowed a total of 6 visitors per day. 4 adults are allowed to visit an inmate at one time. (An adult is considered 16 years of age or older). An inmate can have 3 adults and 3 children visit as long as the total number of visitors does not exceed 6. Proposed visitors 16 or 17 years of age not accompanied by a parent, legal guardian, or immediate family member at least 18 years old must have written permission by the Unit Manager and Captain. Allowance of more than six (6) visitors must have prior approval from their respective Unit Manager and Captain.

FPC: No limitations are placed on the frequency of visits. However, the Warden may choose to limit the frequency and lengths of visits to avoid chronic overcrowding.

6 Visitors will be allowed to visit an inmate at one time. This includes both adults and children. Exceptions to this limit may be requested through the Unit Team for the Warden's approval.

f. Visiting Restrictions: Visiting privileges are normally curtailed or terminated because of an emergency, improper conduct on the part of the inmate or visitor(s), or when the visiting room becomes overly congested.

When the visiting room is overcrowded and has exceeded the occupancy level, the Visiting Room Officer, in conjunction with the Operations Lieutenant and/or Institution Duty Officer (IDO), will refer to the visiting records of the inmates present in the visiting room to determine early termination of visits.

Consideration will be given to factors such as whether the visitor lives in the local area, frequency of visits, and the distance traveled by the visitor. Unusual circumstances which may warrant expectations to this criteria will be determined by the Operations Lieutenant and/or the Institution Duty Officer.

Consideration will be given for non-frequent out of state visitors.

If it becomes necessary to terminate a visit due to improper conduct on the part of an inmate and/or visitor(s), the Visiting Room Officer will consult the Operations Lieutenant and/or IDO prior to taking such action.

g. Special Visits**:** Inmates may submit requests for special visits to their Unit Team. These requests will state the specifics of the visit to include purpose, duration and visitor's identity. The Unit Team will verify the information supplied by the inmate and forward their recommendation to the Warden or his/her designee for approval. The Warden may authorize special visits for:

(1) Clergy, former or prospective employers, sponsors and parole advisors.
(2) Authorized visitors at other than regularly established visiting times.
(3) Attorneys.

Special visits will be scheduled during the normal business day or visiting hours. Special visits authorized during non-visiting hours will be supervised by Unit Team staff. The Unit Team will monitor the time and administrative expense incidental to arranging and supervising visits outside of the established visiting schedule.

h. Visits to Inmates not in Regular Populations Status

(1) Admission and Holdover Status - Only immediate family members may visit inmates during the Admission and Orientation (A & O) period or for inmates in holdover status where there is neither a visiting list from a transferring institution nor other verification of proposed visitors. In these instances, Unit Team staff will identify immediate family members by reviewing the Central File. Upon verification of the visitor's identity, the visitor will be approved and added to the visitation list.

FCI II & LSCI: Inmates who are housed in the Special Housing Unit will have visits every Monday. The only exception to this will be if a federal holiday falls on that day of the week which in that case there will be no make up day. Visiting hours will run from 9 a.m. to 11 a.m. and 12 p.m. to 2 p.m.

(2) Administrative Detention and Segregation Status: Visitors for inmates housed in the Special Housing Unit, which is located at the LSCI, and FCI II will be processed in accordance with the procedures identified in this Institution Supplement. The Front Entrance Officer will telephonically contact the SHU OIC and advise the officer of the visit. The SHU OIC will notify the Operations Lieutenant of all visits and advise him/her of any separation issues as described in this section.

Ordinarily, an inmate in Administrative Detention or disciplinary segregation status may receive visits in accordance with the same rules and regulations that apply to general population. However, inmates with separation concerns while in SHU may be considered by the Warden to pose a threat to the security and orderly operation of the institution. Thereby, authorizing special visiting procedures to preclude such a threat.

Inmates who require separation will not be in the Visiting Room at the same time. The SHU OIC will ensure that this does not occur, based on his/her review of pertinent and relevant information maintained on each inmate in the Special Housing Unit. In such cases, special arrangements may be made for the visit to take place at another location inside the institution. The visit will require direct staff supervision with a specific time frame of two hours.

(3) Use of Restraints

LSCI- inmates housed in the Special Housing unit receiving visitors will remain in ambulatory escort restraints during the course of their visit.

FCI II- inmates housed in the Special Housing unit receiving visitors will be removed from ambulatory restraints upon arrival in the visiting room. Upon returning to the Special Housing unit, inmates will be placed back into ambulatory escort restraints.

All Special Housing Unit inmates and their visitors will sit in a designated area directly in front of the Visiting Room Officer's desk. The Outside Patio will not be utilized by Special Housing Unit inmates. The Front Lobby Officer will notify the Operations Lieutenant of all high security inmates.

(4) Inpatient Visits:

A. Institution Hospital (FMC): Requests, either initiated by the inmate or family members, for inmates to receive visits for inmates housed in the inpatient area will

be submitted to the Unit Team. Visits for inmates with medical conditions will be reviewed by the Clinical Director (or in his/her absence the Hospital Administrator) in consultation with the Unit Team, the Captain, and SIS, shall determine whether a visit may occur, and if so, whether it may be held in the hospital. Normally, only immediate family members will be allowed to visit inmates in the inpatient area.

Denial of visits due to an inmate suffering from an infectious disease, is in a psychotic or emotional episode which makes a visit inadvisable, or is otherwise not in a condition to see visitors, will be explained by the Unit Team staff, Operations Lieutenant and /or the Institution Duty Officer the type of situation. Documentation of this notification will be placed in section 2 of the privacy folder in the inmate's central file.

B. Community Hospital: The Warden may approve visits for inmates hospitalized in the community. Normally, only immediate family members will be allowed to participate in these visits. Approved visits are subject to the general visiting policies of the community hospital.

(5) Walsh Act Requirements
Inmates meeting the criterion an identified as being convicted of a sex offense involving a minor, shall be seated in an area closest to the officer`s station within the visiting room, to enhance observation.

(6) Inmates with Walsh Act classification as well as a history of Escape attempts will only be authorized to sit in the visiting room under direct supervision. At no time will inmates with either classification be authorized to have their visits in the outdoor patio.

i. Preparation of Visiting List: Preparation and maintenance of an inmate visiting lists will be the responsibility of the inmate's Correctional Counselor. Staff shall ask each inmate to submit a list of visitors during the admission/orientation process. Ordinarily, an initial list is prepared and distributed within seven days upon receipt of the required information.

Inmates may request a total of 10 friends and associates be placed on their visiting list. This does not include immediate family members. Visiting privileges will ordinarily be extended to friends and associates having an established relationship prior to incarceration, unless such visits could reasonably create a threat to the security and good order of the institution. Inmates may request exceptions to the prior relationship rule through their Unit Team. Any exceptions to the rule require the Warden's approval.

The Unit Counselor will enter the required information into the computerized Visiting Program. A hard copy of the visiting list will be placed in the inmate's central file, a copy given to the inmate, and a copy to the visiting room officer. An inmate's visiting list may be amended at any time in accordance with Policy. Regardless of the institutional security level, unit team staff should obtain background information on potential visitors who are not immediate family members. A hard copy of the visiting list will be maintained in the front lobby.

j. Disapproving Visitors: If information reveals that visitation privileges for a visitor would present security concerns or disrupt the orderly running of the institution, the Warden may deny visiting privileges. Unit team staff will provide documentation to the Unit Manager showing reasoning for the denial of the visitor. The Unit Manager will provide the Warden with the documentation for his/her approval. Once the Warden approves the denial, Unit team staff will provide the inmate a Denial Notice including the reason for the denial.

k. Notification to Visitors. Visitors will be able to view a copy of this supplement by going to www.bop.gov and selecting FCC Butner. Staff will ensure a Notification to Visitor form (BP-224)declaring that the visitor does not have any article in his/her possession that the visitor knows to be a threat to the security of the institution and must be signed by the inmate visitor. Visiting privileges will be denied for any visitor who refuses to fill out the form.

l. Record of Visit: The Front Entrance Officer shall ensure that all visitors read and sign the "Notification to Visitor" (BP-224) form. The "Notification to Visitor" form will be utilized to ensure that all visiting is recorded and a file is maintained on all visitors. The "Notification to Visitor" form shall be completed by the visitor in the lobby. Once the "Notification to Visitor" form is completed, all inmate visitors will print and sign the Inmate Visitor's Daily Log before entering the Visiting area. The Front Entrance Officer will forward the completed forms to the Lieutenants' office for review at the end of each shift.

m. Dress Code:

(1) Inmates: Inmates must wear a visiting room issued jump suit and authorized institutional shoes in the visiting room. Underwear, socks, and t-shirt are authorized to wear underneath the jump suit. No hats or watches will be allowed into the visiting room. 1 Wedding Ring, 1 religious head wear, and 1 religious medallion are the only items that are authorized to be brought in.

(2) Visitors: Visitors are expected to use good taste in their dress. Shorts and dresses must be knee length at a minimum. Knee length is considered a length where the garment will touch the knee of the wearer while standing. No item of clothing displaying offensive language or logos may be worn into the institution. Visits will be denied for visitors failing to comply with the dress code. The Front Entrance Officer will notify the Operations Lieutenant or IDO of inappropriately dressed visitors. The Operations Lieutenant or IDO will make the final decision. If the visit is denied, the Front Entrance Officer will complete a Visitor Denial Form (Attachment B). The form will be reviewed by the Operations Lieutenant. A copy of the form will be forwarded to the inmate's Unit Team.

Unauthorized: Clothing

Khaki Clothing
Camouflage/Ranger Green clothing
Outerwear
Any Revealing Clothing
Any Clothing above the knee
Form Fitting Clothing

Sleeveless Shirts
Open toe

- **Visitors are not permitted to bring items into the facility, and give such items to inmates, without the prior approval of the Deputy Captain or Complex Captain.**

n. Identification Requirements:

(1) Visitors: All visitors, 16 years of age and older, must present a valid government issued picture identification prior to visiting. Only appropriate picture identification is acceptable. Signature identification by itself is not acceptable.

Examples of acceptable identification are: state driver's license, Federal Identification, Military ID passports or State Identification cards. Identification that has been altered, defaced or expired will not be accepted.

(2) Inmates: Inmates are required to keep in their possession the institution issued identification cards. All inmates entering/exiting the Visiting Room will be positively identified with this card. Inmates will provide the Visiting OIC their ID till the completion of the visit. Upon completion of the visit, all inmates will undergo a visual search and a handheld metal detection scan then will be provided back with their ID card.

o. Authorized Items:

(1) Inmates: Inmates will be permitted to wear prescription eyeglasses, wedding bands, medical bracelets, authorized religious headgear and 1 religious medallion in the visiting room. All authorized items brought into the visiting room will be documented on the Visiting Room Inmate Property Form (Attachment C). Inmates attempting to depart the visiting room with items not documented on the form are subject to disciplinary action and confiscation of the property.

(2) Visitors: Visitors may bring $20 in coins into the visiting room to purchase items from the vending machines. No paper currency is allowed. Visitors may bring a small coin bag. that is made of clear see through plastic into the visiting room. The bag can not be any larger then 8 inch x 6 inch x 2 inch.

Authorized items:

1 wedding ring set	Sanitary products (i.e. feminine hygiene)	1 religious medallion (necklace)	1 religious headwear 1 pair stud style earrings

(3)

Unauthorized: Prohibited Items other than Clothing:

Unauthorized Items			
Open or peep toed shoes	Flip Flops	Watches (of any kind)	Sunglasses
Sun Shades	Hats	Visors	Paper Currency
Large Purses	Wallets	Cases	Bags
Pocket Knives	Pepper Spray	Cameras	Tape Recorders
Radios	Umbrellas	Pens/ Pencils	Paper Documents
Newspapers	Magazines	Credit Cards	Photographs
Cosmetics	Gum	Candy	Outside food
Cigarettes/ Lighters	Electronic Cigarette	Matches	Games
Playing Cards	Toys	Any Communication Devices	Hats
Hoop earrings			

VISITORS ARE PROHIBITED FROM BRINGING ANY TYPE OF TOBACCO OR NICOTINE PRODUCTS IN THE VISITING ROOM TO INCLUDE ELECTRONIC CIGARETTES.

NO VISITOR WILL BE PROHIBITED FROM VISITING AN INMATE, DUE TO THEIR NEED OR POSSESSION OF SANITARY ITEMS (I.E. FEMININE HYGIENE PRODUCTS).

The following items are allowed for children 3 years of age or younger

3 Clear Bottles	Unopened Formula	3 jars of unopened baby food
1 baby spoon	2 smll receiving type blankets	3 diapers
1 Small sealed package of baby wipes	1 Changing of clothing	1 Pacifier

NOTE:
No strollers or baby carriers will be admitted.
Any non-hazardous unauthorized items in the visitor`s possession may be secured in their vehicle or placed in lockers provided for their use.
Items identified on the Notification to Visitor form MAY NOT be brought onto the institution grounds.

*Lockers are not provided at FCI II. All personal belongings should be left secured in your personal vehicle.

p. Procedures for Visiting Mothers Who Are Nursing:

1. Visitors are permitted to nurse their infants in the visiting room during visits. At the visitor's option, a visitor may also nurse an infant in the private designated nursing

2. area. If the visitor elects not to use the designated area, then it is expected that the visitor will utilize the appropriate discretion when nursing their infant. At minimum, the visitor will drape the infant and breast with an authorized article of clothing, so
there will be minimal chance of exposure. If in a particular instant, the nursing is conducted in a manner that is disruptive to the other inmates or visits or facilitates prohibited conduct in the Bureau of Prison's disciplinary codes, the visit will be terminated. Location of designated nursing areas are listed below:
    a. LSCI- Private tent located in the Visiting Room
    b. FCI I- Attorney Conference Room #3
    c. FCI II- Attorney Conference Room #1
    d. FMC- Attorney Conference Room #1

Directions:

From Raleigh to FCC Butner: U.S. 70 West to I-85 North on ramp. Take I-85 North 9 miles to exit 189. Turn left on Central Avenue. Proceed straight on Central Avenue to Veazy Street. Turn right onto Veazy Street. Proceed to stop sign. Turn left onto Old Highway 75. Proceed approximately 1 mile. LSCI and FCI Butner is located on the first right. FPC Butner will be located on the second right and FMC Butner will be located at the third right.

From Durham to FCC Butner: Take I-85 North 9 miles to exit 189. Turn left on Central Avenue. Proceed straight on Central Avenue to Veazy Street. Turn right onto Veazy Street. Proceed to stop sign. Turn left onto Old Highway 75. Proceed approximately 1 mile. LSCI and FCI Butner is located on the first right.

FPC Butner will be located on the second right and FMC Butner will be located at the third right. **ALL VISITORS MUST PARK IN THE ASSIGNED "VISITORS PARKING" AREA ONLY. VEHICLES WITH VALID HANDICAP TAGS/DECALS ARE PERMITTED TO PARK IN THOSE DESIGNAGED AREAS.**

Commercial transportation:	Hamilton Limousine & Shuttle	(919)596-1193
	ABC Cab Company	(919)682-0437
	Broadway-Yellow Cab Company	(919)682-6111
	Durham & Raleigh Taxi Cab Company	(919)688-6121

Attachments:

Attachment A- Notification to Visitor
Attachment B- Visitor Denial Form
Attachment C- Visiting Room Inmate Property Form

Attachment A

BP-A0224 **NOTIFICATION TO VISITOR** CDFRM
JUNE 10

U.S. DEPARTMENT OF JUSTICE **FEDERAL BUREAU OF PRISONS**

Date:_____Time:_____Officer's Name: _____
Institution:_____ Location:_____
Name of Inmate To Be Visited: _____ Register No.: _____

NOTICE TO ALL PERSONS: CONSENT TO SEARCH

Federal Bureau of Prisons (Bureau) staff may search you and your belongings (bags, boxes, vehicles, container in vehicles, jackets, coats, etc.) before you enter, or while you are on or inside, Bureau grounds or facilities.

Consent to Search Implied. By entering or attempting to enter Bureau grounds or facilities, you consent to being searched in accordance with Bureau policy and Federal regulations in volume 28 of the Code of Federal Regulations, Part 511. If you refuse to be searched, you may be prohibited from entering Bureau grounds or facilities.

NOTICE TO ALL PERSONS: PROHIBITED ACTIVITIES AND OBJECTS

You are prohibited from engaging in prohibited activities or possessing prohibited objects on Bureau grounds, or in Bureau facilities, without the knowledge and consent of the Warden. Violators may be detained or arrested for possible criminal prosecution, either by Bureau staff, or local or federal law enforcement authorities.

Prohibited Activities include any activities that could jeopardize the Bureau's ability to ensure the safety, security, and orderly operation of Bureau facilities, and protect the public, including, but not limited to, violations of Titles 18 and 21 of the United States Code, Federal regulations, or Bureau policies.

Prohibited Objects include, but are not limited to, weapons; explosives; drugs; intoxicants; currency; cameras of any type; recording equipment; telephones; radios; pagers; electronic devices; and any other objects that violate criminal laws or are prohibited by Federal regulations or Bureau policies.

PLEASE ANSWER THE FOLLOWING QUESTIONS: Are any of the following items in your possession, or in possession of children in your party under 16 years of age?

Tobacco Products	Yes ___	No ___	Narcotics	Yes ___	No ___
Explosives	Yes ___	No ___	Marijuana	Yes ___	No ___
Weapons	Yes ___	No ___	Camera	Yes ___	No ___
Ammunition	Yes ___	No ___	Food Items	Yes ___	No ___
Metal Cutting Tools	Yes ___	No ___	Alcoholic Beverages	Yes ___	No ___
Recording Equipment	Yes ___	No ___	Prescription Drug*	Yes ___	No ___
Telephones – any type	Yes ___	No ___	Intoxicants	Yes ___	No ___
Radios	Yes ___	No ___	Pagers	Yes ___	No ___
Electronic Devices	Yes ___	No ___	Firearms	Yes ___	No ___

*All types of medication carried must be listed in the following space, and must be left at the entry area:

I have read, I understand, and I agree to the above. If I am visiting with an inmate, I also understand and agree to abide by the visiting guidelines provided me by this institution. I declare that I do not have articles in my possession which I know to be a threat to institution safety, security, or good order. I am aware that if I have questions about what is authorized, I should consult with the officer. I am aware that the penalty for making a false statement is a fine of not more than $250,000 or imprisonment of not more than five years or both (pursuant to 18 U.S.C. § 1001). I am aware that the visiting area, including restrooms in the visiting area, may be monitored to ensure institution security and good order.

Printed Name/Signature:_____
Street Address/City and State:_____
Vehicle License No.:_____Year, Color, Make and Model of Vehicle: _____
If visiting with an inmate, please complete the following: Name of children under 16 years of age for whom I am responsible:
_____
If not visiting with an inmate, please indicate:
Name of Organization:_____ Purpose of Visit: _____
Printed Name/Signature of Staff Witness: _____

FILE IN SECTION 3 UNLESS APPROPRIATE FOR PRIVACY FOLDER **SECTION 3**

Attachment B

FEDERAL CORRECTIONAL COMPLEX
BUTNER, NORTH CAROLINA

VISITOR DENIAL FORM

Date: _____ Time: _____

Visitor's Name: _____

Inmate Name/Reg #: _____

Reason for denial:
(Check all that apply)

_____ Not on visiting list.

_____ No valid photo identification.

_____ Inappropriately dressed

Explain: _____

_____

_____ Other: _____

Explain:

_____

_____ _____
Front Entrance Officer Operations Lieutenant and/or Institution Duty Officer

cc: Unit Team

Attachment C

FEDERAL CORRECTIONAL COMPLEX
BUTNER, NORTH CAROLINA

VISITING ROOM INMATE PROPERTY FORM

Date:_____ Page _____ of

Inmate Name	Reg #	Time In	Time Out	Authorized Items (description)

Authorized Items:
1. Prescription Eyewear
2. Religious headgear
3. Wedding band
5. Medical bracelet
6. Religious medallion w/chain