



U.S. Department of Justice  
Federal Bureau of Prisons  
Federal Prison Camp  
Bryan, Texas 77803

# Institution Temporary Visitation Plan

OPI: Command Center  
Number:  
Date: September 22, 2020  
SUBJECT: Temporary Social  
Visiting Plan

## 1. PURPOSE AND SCOPE:

The purpose of this institution supplement is to establish Temporary Visiting Procedures at the Federal Prison Camp in Bryan, Texas, relative to the COVID-19 Phase 9 Action Plan for social visits.

## 2. Cleaning/Screening Procedures/PPE:

One hour will be provided from 12:00PM - 1:00PM for cleaning and sanitation. An orderly crew of five inmates will utilize H2CQ2 to sanitize all high traffic areas. The inmates will also clean and disinfect the visitor and inmate restrooms, chairs, tables, and countertops. Once visitation is complete for the day, the same process will be utilized.

All inmates and visitors will be symptom screened and temperature checked prior to entering the visiting room.

All inmates and visitors will be required to wear a face covering approved by CDC.

## 3. Visiting Room Capacity and Procedures:

Based on the size, available space, and to maintain 6 feet social distancing, only two visitors will be allowed to visit with one inmate. This will allow a total of 21 inmates and 42 visitors to social visit at any given time.

FPC Bryan will utilize the alternate non-contact of 6 feet social distancing by positioning the chairs 6 feet from the

inmate and visitors. The inmate and visitors will be positioned 6 feet from other inmates and visitors. Staff will enforce the non-contact procedures for all visitors and inmates.

Appointments will be scheduled through the Unit Manager via the Inmate Request to Staff form. A maximum of 21 inmates will be allowed to visit for four hours from 8:00 AM to 12:00 PM. A maximum of 21 inmates will be allowed to visit for four hours from 1:00 PM to 5:00 PM.

One hour (12:00 PM to 1:00 PM) will be utilized to sanitize and clean between the visiting groups.

#### **4. Visiting Days:**

Visitation will be Saturdays, Sundays, and Federal Holidays. The remaining holidays for the year will be evenly divided between the housing units, except for Christmas. It will be determined by the highest sanitation rating score.

#### **5. Unit Rotation:**

The unit rotation for a cohort will be conducted by housing unit each day as followed:

Week one:

Saturday - Brazos 1

Sunday - Brazos 2

Week two:

Saturday - Madison

Sunday - RDAP

Week three:

Saturday - Brazos 2

Sunday - Brazos 1

Week four:

Saturday - RDAP

Sunday - Madison

#### **6. Visiting Schedule:**

Visiting will be conducted in four (4) hour increments to limit potential exposure. Visiting hours will be 8:00 AM to 12:00 PM and 1:00 PM to 5:00 PM.

**7. Inmate Responsibilities and Expectations:**

Each inmate is responsible for the accuracy of their visiting list. All inmates will be provided with proper face covering and are expected to maintain the covering for the duration of their visit. This is a non-contact visit and staff will ensure inmates and their visitors keep the mandated social distancing. At no time will inmates or visitors be allowed to make physical contact.

Hand sanitizer will be provided for inmates as they enter the visiting room. Furthermore, inmates will be required to wash their hands in the inmate restroom upon entrance to and exiting the visiting room.

**8. Visitor Expectations:**

It is the expectation of each visitor to wear appropriate face coverings with no illicit or vulgar logos or sayings, and no bandanas will be allowed.

Hand sanitizer and a hand washing station will be available in the visiting lobby area for visitors to practice proper hand hygiene prior to entrance into the visiting room.

**9. Vending and Personal Belongings:**

There will be no food or beverages allowed in the visiting room. Provisions will be made for baby formula/food.

Only car keys and identification will be allowed. No other personal belongings will be authorized into the visiting room.

Approved by:

**T. Hawkins//s//**

Warden

**DISTRIBUTION:**

Warden

Associate Warden

Executive Assistant/Satellite Operations Administrator

Department Heads