Institution Temporary Visitation Plan

OPI: Command Center

Number: 

Date: April 11, 2022

SUBJECT: Temporary Social Visiting Plan

1. **PURPOSE AND SCOPE:**

   The purpose of this institution supplement is to establish Visiting Procedures at the Federal Prison Camp in Bryan, Texas, as we resume normal operations after COVID-19.

2. **Screening Procedures/PPE:**

   No inmates or visitors will be symptom screened and temperature checked prior to entering the visiting room. Visitors are advised to self-check and exclude themselves if feeling unwell or if they have tested positive for COVID in the last 14 days.

   All inmates and visitors will be required to wear a face covering approved by CDC.

   There are currently restrictions preventing physical contact during social visits.

3. **Visiting Room Capacity and Procedures:**

   Based on the size and available space, only three visitors will be allowed to visit with one inmate. Children under 2 years old will not count against this limitation, although they will have to accompany their respective parent during the visit. This will allow a total of 15 inmates and approximately 45 visitors to social visit at any given time.
FPC Bryan will be positioning the chairs in a circle around a small table between inmate and visitors.

Inmates should confirm their expected visit with the Unit Manager so staff can prepare for a set number of participants.

4. **Visiting Days:**

Visitation will be Saturdays and Federal Holidays. Federal Holidays will be open to all inmates without a limitation on inmates. The three visitor limit will remain in effect inside the visiting room. The outside visitation area may be open during Holidays, weather and staffing permitting.

5. **Unit Rotation:**

The unit rotation will be conducted by housing unit each day as follows:

- **Week one:**
  - Saturday - Brazos 2
- **Week two:**
  - Saturday - Brazos 1
- **Week three:**
  - Saturday - Madison
- **Week four:**
  - Saturday - RDAP

**Holidays:**

Open Visiting for all General Population units.

6. **Visiting Schedule:**

Visiting will be open from 8:00 AM to 3:00 PM. All visiting room in-processing will be on hold at 9:30 AM in preparation for the 10:00 AM Count (weekends and holidays). Visitation in-processing will stop at 2:00 PM in preparation for the end of visitation at 3:00 PM.

7. **Inmate Responsibilities and Expectations:**

Each inmate is responsible for the accuracy of their visiting list. All inmates will be provided with proper face covering and are expected to maintain the covering for the duration of their visit. This is a non-contact visit and staff will ensure inmates and their visitors keep the masks on when not actively eating or drinking. At no time will inmates or visitors be allowed to make physical contact.
Hand sanitizer will be provided for inmates as they enter the visiting room. Furthermore, inmates will be required to wash their hands in the inmate restroom upon entrance to and exiting the visiting room.

8. Visitor Expectations:

It is the expectation of each visitor to wear appropriate face coverings with no illicit or vulgar logos or sayings, and no bandanas will be allowed.

Hand sanitizer and a hand washing station will be available in the visiting lobby area for visitors to practice proper hand hygiene prior to entrance into the visiting room.

9. Vending and Personal Belongings:

There will be no outside food or beverages allowed in the visiting room. Provisions will be made for baby formula/food. Vending machine access is pending contract fulfillment.

Only car keys and identification will be allowed. No other personal belongings will be authorized into the visiting room.

Approved by:

T. Hawkins//s//

Warden

DISTRIBUTION:

Warden
Associate Warden
Executive Assistant/Satellite Operations Administrator
Department Heads