FCI BERLIN

Inmate Bulletin

COVID-19 VISITING PROCEDURES

FCI Berlin will continue inmate social visiting using the procedures and schedule outlined below beginning July 1, 2022. The schedule has been extended through the end of August 2022 and was updated in order to rotate the day FCI housing units are permitted to visit. Each inmate may have up to four visitors, including children. The Unit manager will forward the list of inmates approved for visits to the Captain, Lieutenants, Front Lobby Officer and Visiting Officer as soon as possible but no later than the previous day. All visits will be scheduled in advance by Unit the Team. The Unit Manager will monitor the list and ensure equitable rotation of visits for all inmates within each housing Unit. Due to COVID-19, all visits will be non-contact with a plexiglass screen between inmates and visitors. The following procedures and guidelines will be followed and there will be no exceptions to this schedule.

Inmates housed at the Satellite Camp (SCP) will visit on Saturdays from 8:15 a.m. until 11:00 a.m. To ensure social distancing, only four (4) inmates and their groups of visitors may be in the Camp visiting room at one time. If more than four (4) groups of visitors arrive to visit, anyone after the first four groups will have to return and visit from 12:00 p.m. until 2:30 p.m. Inmates will sign up for visits through their unit team. Inmates will be responsible for notifying their visitors of the date of the approved visit. Consideration will be given to visitors flying from other states.

Inmates housed in the Federal Correctional Institution (FCI) will visit Friday, Saturday and Sunday. Processing of inmate visitors will begin at 8:15 a.m. and will end at 9:30 a.m. Only twelve (12) inmates and their groups of visitors may be in the FCI visiting room at the same time. If more than twelve (12) groups of visitors arrive to visit, the thirteenth group and anyone after them will have to return and visit at 12:00 p.m. This will be considered an overflow time period and will be held from 12:00 p.m. until 2:30 p.m., only if there are more than twelve (12) groups of visitors during the 8:30 a.m. to 11:00 a.m. time.
SHU inmates will be afforded a video visit, from SHU, on the day their assigned housing unit visits.

**FCI SCHEDULED DATES THROUGH July-August 2022**

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- A maximum of twelve (12) inmates are allowed to visit at one time.
- Each inmate may have up to four (4) visitors.
- Children (under 16) will be included in the four (4) visitors.
- There will be no visitors processed after 9:30 a.m.
- All visitors will undergo a symptom screening and temperature check prior to being allowed to enter the institution. **Tell your visitors not to come if they have symptoms.** Visitors who have any of the following symptoms will NOT be allowed to enter the institution:
  - Temperature >100 degrees
  - New On-Set Cough
  - New On-Set Trouble Speaking/Difficulty Breathing
  - Fatigue
  - Muscle or Body Aches
  - Sore Throat
  - New loss of Taste or Smell
  - Stuffy/Runny Nose
  - Nausea or Vomiting
  - Diarrhea

- All visitors will be required to wear a facemask at all times, while inside the FCI and SCP.
• Disposable masks will be issued to all visitors.
• Visitation will be completely non-contact.
• There will be no embrace or kiss at the beginning or end of the visit.
• Inmates will maintain a distance of six (6) feet from visitors at all times.
• Due to COVID-19, no food will be allowed in the visiting room. The vending machines are out of service.

//s//  6/21/22
Robert Hazlewood, Warden  Date