

FCI BERLIN

VISITOR BULLETIN

COVID-19 VISITING PROCEDURES

FCI Berlin will resume social visiting on Tuesday, September 29, 2020. The following procedures and guidelines will be followed and there will be no exceptions to this schedule.

Inmates housed at the Satellite Camp (SCP) will visit on Wednesdays from 8:30 a.m. until 11:00 a.m. If more than four (4) visitors arrive to visit, anyone after the first four will have to return and visit from 12:00 p.m. until 2:30 p.m.

Inmates housed in the Federal Correctional Institution will visit Tuesday, Wednesday and Thursday. Processing of inmate visitors will begin at 8:15 a.m. and will end at 10:00 a.m. If more than twelve (12) visitor groups arrive to visit, the thirteenth group and anyone after them will have to return at 11:45 a.m. This will be considered an overflow time period and will be held from 12:00 p.m. until 2:30 p.m., only if there are more than twelve (12) visitors during the 8:30 a.m. to 11:00 a.m. scheduled visiting hours. SHU inmates will be afforded a video visit, from SHU, on the day their assigned housing unit visits. Inmates housed in Quarantine or Isolation Units will not be able to visit.

Unit B-1:

September 29
October 13 and 27
November 10 and 24
December 8 and 22

Unit B-2:

September 30
October 14 and 28
November 11* and 25
December 9 and 23

Unit A-1:

October 6 and 20
November 3 and 17
December 1, 15 and 29

Unit A-2:

October 7 and 21
November 4 and 18
December 2, 16 and 30

Unit A-3:

October 8 and 22
November 5 and 19
December 3, 17 and 31

*Denotes Federal Holiday

- All visits must be pre-scheduled through the inmate's Unit Counselor no later than one week prior to the visiting date.
- A maximum of twelve (12) inmates are allowed to visit at one time.
- Each inmate may have up to four (4) visitors.
- Children will be included in the four (4) visitors.
- There will be no visitors processed after 10:00 a.m.
- All visitors will undergo a simple symptom screening and temperature check prior to being allowed to enter the institution. Visitors who have any of the following symptoms will NOT be allowed to enter the institution:
 - **Temperature >100 degrees**
 - **New On-Set Cough**
 - **New On-Set Trouble Speaking/Difficulty Breathing**
 - **Fatigue**
 - **Muscle or Body Aches**
 - **Sore Throat**
 - **New loss of Taste or Smell**
 - **Stuffy/Runny Nose**
 - **Nausea or Vomiting**
 - **Diarrhea**
- All inmates and visitors will be required to wear the institutionally provided face mask at all times, while inside the FCI and SCP.
- Visitation will be completely non-contact.
- There will be no embrace or kiss at the beginning or end of the visit.
- Inmates and visitors will maintain social distancing of at least six (6) feet at all times.
- No food or drinks will be allowed in the visiting room. The vending machines are out of service.

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Robert Hazlewood, Warden

____September 24, 2020

Date