

TITLE OF LESSON PLAN	FIRST STEP ACT ELIGIBILITY / RISK & NEEDS ASSESSMENT
TIME FRAME	4 hours
ENABLING PERFORMANCE OBJECTIVES (EPOs)	At the completion of this lesson, participants should be able to: <ul style="list-style-type: none"> A. Understand the FSA B. Explain the PATTERN assessment tool C. Accurately enter FSA SENTRY assignments for PATTERN D. Determine FSA Federal Time Credit (FTC) eligibility E. Accurately enter FSA SENTRY assignments for eligibility F. Understand Concept of FTC
METHOD OF ASSESSMENT	<ul style="list-style-type: none"> • Practical Exercises
METHODOLOGY	<ul style="list-style-type: none"> • Lecture • Discussion
STUDENT MATERIALS	<ul style="list-style-type: none"> • Power Point Presentation • Handouts
INSTRUCTOR MATERIALS	<ul style="list-style-type: none"> • Instructor Lesson Plan • PowerPoint Presentation
REFERENCES	<ul style="list-style-type: none"> • First Step Act of 2018 (FSA)
SPECIAL NOTES	

I. INTRODUCTION: Hello, I'm (name), (position). The next few hours will be spent discussing the First Step Act (FSA) of 2018; specifically, the PATTERN assessment tool, time credit eligibility and provide an overview of the concept of Federal Time Credits (FTC).		Personal introduction of instructor; may be adapted to individual actually teaching the class.
<p>A. Attention: The FSA was implemented on December 21, 2018. It mandated the Federal Bureau of Prisons to determine time credit eligibility and assign a risk level for all federal inmates to increase re-entry opportunities, reduce recidivism, and provide an incentive for inmate participation in programming and good conduct. The United States Attorney General (USAG) mandated that, "No later than 180 days after the USAG completes and releases the Risk and Needs Assessment system (PATTERN, June 19, 2019), the BOP will implement and complete the initial intake Risk and Needs Assessment for each prisoner."</p> <p>B. Motivation: Correctional Programs staff require an understanding of eligibility and risk assessment as mandated by the FSA.</p> <p>C. Overview: This course will instruct staff to determine the eligibility and recidivism risk level of all inmates in the custody of the Federal Bureau of Prisons.</p>		
II. OBJECTIVES		
<p>Upon completion of this lesson, you should be able to:</p> <p>A. Understand the FSA</p> <p>B. Explain the PATTERN Risk Assessment Tool</p> <p>C. Accurately enter FSA SENTRY assignments for PATTERN</p> <p>D. Assess FSA Federal Time Credit (FTC) eligibility</p> <p>E. Accurately enter FSA SENTRY assignments for eligibility</p> <p>F. Understand Concept of FTC</p>		Slide 2
III. INSTRUCTIONAL INPUT		
A. Understand the FSA		
<p>1. The FSA was enacted on December 21, 2018. It was designed to:</p> <p>Increase reentry opportunities;</p> <p>Reduce recidivism;</p> <p>Provide or expand incentives for inmate participation in programming and good conduct;</p> <p>Reduce incarceration rates for certain offenses</p>		Slide 3
B. Explain the PATTERN Risk Assessment Tool		
<p>The Prisoner Assessment Tool Targeting Estimated Risk and Needs is also known as (PATTERN). There are separate assessments for male and female offenders. PATTERN reassessments should be conducted with regularly scheduled Program Reviews.</p>		Slides 4-6

<p>An inmate's custody classification should not be confused with their PATTERN risk assessment. The custody classification determines and inmate's security level while the PATTERN risk assessment predicts the risk of recidivism.</p> <p>All assessment items in PATTERN refer to the current term of incarceration EXCEPT incident reports and serious incident reports. These items are reviewed for the last 10 years.</p> <p>All sentenced inmates are required to receive a risk assessment, regardless of eligibility to earn time credits.</p> <p>PATTERN generates two risk scores; one for "General" recidivism risk and one for "Violent" recidivism risk. PATTERN calculates male and female risk score differently. The "General" and "Violent" recidivism risk scores determine each inmates violent and general recidivism risk levels: Minimum, Low, Medium, or High. PATTERN determines an Overall recidivism risk level, which is equal to either the violent or general recidivism risk level --- whichever is highest.</p> <p>Once a risk level is determined, the risk level is updated in SENTRY.</p>	
PATTERN Risk Levels (Refer to PATTERN Cut Points)	Slide 7
C. Accurately enter SENTRY FSA assignments for PATTERN	
<p>(b)(7)(E) is the default SENTRY code and should be replaced with the appropriate risk level following the initial assessment.</p> <p>The FSA risk assessment codes are as follows:</p> <p>(b)(7)(E) (minimum risk level) (b)(7)(E) (low risk level) (b)(7)(E) (medium risk level) (b)(7)(E) (high risk level)</p>	Slide 8
Activity – Score an inmate using the PATTERN risk assessment tool	Slide 8
D. Determine FSA Federal Time Credit (FTC) eligibility	
<p>The First Step Act of 2018 provides that eligible inmates may earn First Step Act time credits for successfully completing approved Evidenced Based Recidivism Reduction and productive activities. These programs and activities are still under review and pending approval.</p>	Slide 10

An inmate cannot earn First Step Act time credits if he/she is serving a sentence for a disqualifying offense or has a disqualifying prior conviction.		
FSA Time Credit Eligibility applies ONLY to convicted Federal District Court inmates Excludes: <ul style="list-style-type: none">○ Military○ State Boarders○ DC Superior Court○ Final order of deportation		Slide 11
<i>Current Disqualifying Offenses</i>		
<ul style="list-style-type: none">○ Staff shall refer to the Offense Database located on Sallyport○ Activity: Review FSA Offense Code Chart		Slides 12

<i>Prior Disqualifying Offenses</i>	
<p>Prior disqualifying offenses include:</p> <ul style="list-style-type: none"> • Federal or State Convictions • A sentence greater than one year • Only applies to specific convictions listed below: <ul style="list-style-type: none"> ○ murder ○ voluntary manslaughter ○ assault with intent to commit murder ○ aggravated sexual abuse and sexual abuse ○ abusive sexual contact ○ kidnapping ○ carjacking ○ arson ○ terrorism <p>All prior State or Federal Offenses shall be referred to the Regional CLC for legal review.</p>	<p>Slides 13, 14</p>
<i>Disqualifying Offense Review Process</i>	
<ul style="list-style-type: none"> • Review J&C for current offense statute • Refer to FSA Offense Code Database on Sallyport • If current offense is disqualifying, inmate is Ineligible • Update SENTRY* • Note on Activity Log • No further review required • Note: If discrepancy is noted between PSCD and J&C, notify DSCC Team 	<p>Slide 15</p>
<ul style="list-style-type: none"> • Review PSR for prior federal & state convictions • Sentence of greater than one year • If disqualifying offense is identified, refer to CLC for final eligibility determination • Referral should be made via email from Unit Resource Box • Subject: FSA Review/XXX – Inmate Name & Reg. No. • Note disqualifying offense(s) in email body & attach PSR • Update SENTRY • Annotate on Activity Log • Upon final eligibility determination from CLC • Update SENTRY • Annotate on Activity Log 	<p>Slide 16</p>

E. FSA Eligibility SENTRY Code Overview	
<p>SENTRY FSA assignments for eligibility are as follows:</p> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 100px; height: 100px; display: flex; align-items: center; justify-content: center; margin-right: 10px;"> (b)(7)(E) </div> <div> - Default SENTRY Code; Requires Review - Determined Ineligible based on PSCD Offense Code/Statute; Requires verification with J&C </div> </div>	Slide 17
<ul style="list-style-type: none"> • FSA Review Provided to Inmates 	Slide 18
<ul style="list-style-type: none"> • Activity Eligibility Review 	Slide 19
F. Understand Concept of Time Credits	
<ul style="list-style-type: none"> • A prisoner shall earn 10 days of time credits for every 30 days of successful participation in evidence-based recidivism reduction programming or productive activities. • (ii) A prisoner determined by the Bureau of Prisons to be at a minimum or low risk for recidivating, who, over 2 consecutive assessments, has not increased their risk of recidivism, shall earn an additional 5 days of time credits for every 30 days of successful participation in evidence-based recidivism reduction programming or productive activities. 	Slide 20
<ul style="list-style-type: none"> • FSA Time Credits for completion of Evidence-Based Recidivism Reducing (EBRR) programs and/or Productive Activities (PA) • 10 days of time credits for every 30 days of successful participation • 8 hours = 1 day participation • Additional 5 days for minimum or low risk inmates • 2 consecutive assessments at this risk level • Ineligible if serving for a disqualifying current or prior offense (Federal & State) 	Slide 21
<p>EXAMPLE: RDAP Completion</p> <p>500 hour program</p> <p>8 hours = 1 day</p> <p>$500/8 = 62.5$ days of programming</p> <p>62.5 days = 60 days successful programming</p> <p>2.5 days' programming remain to be added to additional programming completion</p> <p>*If an inmate is Medium/High risk, he will earn 20 days of FTC</p> <p>*If an inmate is Minimum/Low risk, he will earn 30 days of FTC</p>	Slide 22
<ul style="list-style-type: none"> • Questions/Closing 	Slide 23