



U.S. Department of Justice
Federal Bureau of Prisons

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MEMORANDUM FOR ALL CHIEF EXECUTIVE OFFICERS

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Date: 2020.05.22 12:40:02 -0400
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SUBJECT: Guidance for Voluntary Staff Testing

As indicated in the BOP's Phase Seven Action Plan memo, dated May 18, 2020, all institutions are advised to identify methods for staff to be voluntarily tested for COVID-19. Suggested mechanisms for this testing include developing a collaboration with a state or local Department of Health (DOH) or identifying local testing sites that allow for first responders/law enforcement to participate in testing.

Institutions are encouraged to establish a collaboration with the DOH through the established Public Health Official point-of-contact (POC). This collaboration should allow for the DOH or DOH contractor to collect the sample and test for COVID-19. Please refer to the [Director's memo](#) to institution CEOs titled "Establishment of COVID Community Health Point of Contact and Responsiveness to Outside Stakeholders" dated April 3, 2020 for more information on establishing the POC.

Several locales may also have established procedures to allow first responders to be tested for COVID-19. Institutions are encouraged to become familiar with the procedures and locations of these resources to augment or in lieu of testing with DOHs. Some of these locations may require a memo or letter from the individual's employer verifying their status as someone working

in a Critical Infrastructure Industry. Please utilize the attached memo template to satisfy this requirement as needed.

Once testing options are identified, staff should be made aware of their options in a direct and prominent fashion. Staff should also be reminded to report positive results in accordance with PS6701.01.

If for some reason a community partnership cannot be established for staff testing, Central Office is exploring the possibility of a national COVID-19 staff testing contract to be available as a backup resource.

If you have questions related to staff testing, please route them through the Emergency Operations Centers.

Attachment: Testing of Staff in Community