Paper Form. For Print Only.
(This notice will not print)

BP-A0331
JUN 10

AUTHORIZATION TO RECEIVE PACKAGE OR PROPERTY

CDFRM

U.S. DEPARTMENT OF JUSTICE **FEDERAL BUREAU OF PRISONS**

Name and Address of Person Sending Package	**EXPIRATION DATE**
Name	**This Authorization Is Not Valid After The Date Shown.**
Address	Enter Inmate Name, Register No., and Institution Address Here:
City State Zip Code	

THE NAMED INMATE IS AUTHORIZED TO RECEIVE (specify below):

You are authorized to send the following personal property. **PLEASE NOTE:** Including unauthorized materials in the package will result in the entire package being returned undelivered.

QUANTITY	ITEM AND DESCRIPTION (INCLUDED STATED VALUE)	DISPOSITION

SPECIAL INSTRUCTIONS: The inmate will mail copy #3 and copy #4 to addressee. The addressee may retain copy #3 but must include the copy #4 in the package. The material must also be received prior to the Expiration Date shown above.

DISPOSITION: **S** = Storage; **D** = Donated; **K** = Keep in Possession; **M** = Mail; **C** = Contraband

ENTER SIGNATURE, TITLE AND DATE OF APPROVING OFFICIAL - APPROVING OFFICIAL ALSO ENTERS EXPIRATION DATE, above.

(Signature and Title) (Date Approved)

INSPECTION AND RECEIPT

Completed by Inspecting Staff

Status/Condition of Property Received:

Inspected and cleared for issue: _____
(Staff Signature) (Date)

(Inmate Signature Upon Receipt) (Date)

The Original, Copy 1 and Copy 2 remain together until fully completed. Copy 3 and Copy 4 are forwarded to addressee by inmate.
Original- Central File; Copy 1- R&D Property File; Copy 2- Inmate; Copy 3- Addressee to keep; Copy 4- Addressee place in package