

PS4761.04 SPECIAL FOOD/MEALS FROM OUTSIDE SOURCES



U.S. Department of Justice  
Federal Bureau of Prisons

Program

Statement

**OBI:** HSD  
**NUMBER:** 4761.04  
**DATE:** April 22, 1996  
**SUBJECT:** Special Food or Meals from  
Outside Sources Introduced into  
Institutions

1. **[Policy §547.20. The Bureau of Prisons is responsible for procuring and preparing any food or food ingredients to be served to the institution's inmate population. Except as allowed for in paragraphs (a) through (c) of this section, the Bureau requires that special food or meals prepared for and/or served to any group(s) of inmates also be served to the institution's entire inmate population. Special food or meals, as identified in paragraphs (a) through (c) of this section, may be prepared and/or served to a specific group of inmates rather than to the entire population of the institution.**

a. **Food items sold in the institution's commissary.**

b. **Religious dietary practices as authorized in accordance with 28 CFR 548.20.]**

Procedures to implement Part 548, Subpart B are found in the Program Statement on Religious Beliefs and Practices of Committed Offenders.

**[c. Medical diet foods.]**

Procedures to implement this exemption are found in the Food Service Manual.

2. **PROGRAM OBJECTIVES.** The expected results of this program are:

a. Meals for banquets, holidays, and other special occasions will be served to the institution's general population, with the approval of the Warden.

**[Bracketed Bold - Rules]**

Regular Type - Implementing Information

- b. Special food or meals ordinarily will be prepared by Food Service Departments in accord with master cycle menus.
- c. Food for inmates other than that prepared by Food Service Departments will be limited to religious or medical diets and items sold in commissaries.

3. DIRECTIVES AFFECTED

a. Directive Rescinded

P.S. 4761.03 Special Food or Meals from Outside Sources Introduced into Institutions  
(02/10/93)

b. Directives Referenced

P.S. 4700.03 Food Service Manual (06/10/91)  
P.S. 5360.06 Religious Beliefs and Practices of Committed Offenders (09/29/95)

- c. Rules cited in this Program Statement are contained in 28 CFR 547.20.

4. STANDARDS REFERENCED. None.

5. SPECIAL MEALS. With advanced planning (usually 30 days notification) the Food Service Department can provide banquet, holiday, and other special meals. Following the Warden's approval, the Food Service Administrator shall be responsible for planning and serving these special meals through and under the supervision of the Food Service Department.

Meals requested for a special event can be the exact meal planned on the master cycle menu. On other occasions, minor changes to the planned master cycle menu can satisfy the special need.

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