



Program Statement

OPI: CPD
NUMBER: 5200.01
DATE: August 4, 1997
SUBJECT: Female Offenders, Management of

1. PURPOSE AND SCOPE. To ensure the Bureau provides **appropriate** programs and services to meet the **different** physical, social and psychological needs of female offenders.

Historically, the number of women housed in Bureau facilities has comprised only six percent of the entire inmate population. Therefore, most policy, programs, services, and facility designs did not account for the different needs of female offenders.

For example, the Bureau changed the Security Designation and Custody Classification Manual to account for the fact that female offenders are less likely to be violent or attempt escape. Several facilities then had mission changes to provide more low and minimum security bed space so female offenders could be housed closer to home.

This Program Statement continues that philosophy by providing that all Bureau policies, programs, and services address and consider the different needs of female offenders.

2. PROGRAM OBJECTIVES. The expected results of this program are:

a. The different needs of female offenders will be considered when all Bureau policy is developed and revised.

b. Measurable objectives will be developed by each division to ensure female offenders have access to programs and services that meet their different needs, prepare them to function in an institution environment, and to return them to the community.

c. Sufficient resources will be allocated to deliver appropriate programs and services to the female offender population.

d. Local guidelines will be developed to implement policy and be reviewed during staff assistance visits and Program Reviews.

3. DIRECTIVES REFERENCED

PS 1210.14 Management Control and Program Review
(10/06/94)
PS 1221.64 Directives Management Manual (08/20/96)
PS 1315.06 Legal Activities, Inmate (03/03/97)
PS 1542.06 Inmate Library Services (02/18/97)
PS 2100.03 Budget Execution Manual (08/04/95)
PS 5100.06 Security Designation and Custody
Classification Manual (06/07/96)
PS 5300.17 Education, Training and Leisure Time Program
Standards (09/04/96)
PS 5300.18 Occupational Education Programs (12/23/96)
PS 5300.19 Volunteers and Citizen Participation Programs
(06/30/97)
PS 5310.12 Psychology Services Manual (03/07/95)
PS 5310.15 Minimum Standards of Administration
Interpretation and Use of Education Tests
(09/04/96)
PS 5330.10 Drug Abuse Program Manual (05/25/95)
PS 5350.07 Inmate Manuscripts (07/16/79)
PS 5350.19 Literacy Programs (05/01/91)
PS 5350.21 English-as-a-Second Language Program (ESL)
(03/29/94)
PS 5354.02 Postsecondary Education Programs for Inmates
(05/07/97)
PS 5355.03 Parenting Program Standards (01/20/95)
PS 5360.06 Religious Beliefs and Practices of Committed
Offenders (08/29/95)
PS 5370.08 Recreation Programs (06/13/94)
PS 5370.09 Physical Fitness and Health Education
Education/Recreation Services (01/20/95)
PS 5390.07 Intensive Confinement Center (04/24/96)
PS 6000.05 Health Services Manual (09/15/96)
TRM 021.01 Facilities Development Technical Reference
Manual (04/01/96)

4. STANDARDS REFERENCED

- a. American Correctional Association 3rd Edition Standards
for Adult Correctional Institutions: 3-4265, 3-4266, 3-4343-1,
3-4387
- b. American Correctional Association 3rd Edition Standards
for Adult Local Detention Facilities: 3-ALDF-3E-06, 3-ALDF-4F-04
- c. American Correctional Association 2nd Edition Standards
for Administration of Correctional Agencies: None
- d. American Correctional Association Standards for Adult
Correctional Boot Camp Programs: 1-ABC-3D-04

5. MCC/MDC/FDC/FTC PROCEDURES. Procedures specified in this Program Statement are applicable to inmates for whom Metropolitan Correctional Centers, Metropolitan Detention Centers, Federal Detention Centers and Federal Transportation Centers are **designated** for service of their sentence.

6. PROGRAMS AND SERVICES. A complete list of programs and services affected is referenced in Section 3. Satellite camps and detention centers shall provide appropriate programs to meet the needs of their smaller inmate populations while program opportunities will be more diverse at independent camps, FCIs, and medical centers.

7. RESPONSIBILITIES AND IMPLEMENTATION. The following Bureau components are responsible for ensuring consistent establishment of the programs, services, and resource allocations necessary for female offenders.

a. Central Office Divisions

- (1) Review all Program Statements during annual reviews to ensure the Bureau has addressed gender specific issues in each policy as applicable and provide discipline specific requirements to the Design and Construction Branch on a yearly basis.
- (2) Consider issues affecting female offenders during management assessments and develop program review guidelines to address those matters.
- (3) Develop management indicators to measure the level of programs and services established for female offenders to ensure program opportunities are available and appropriate.

b. Regions

- (1) Review and approve Institution Supplements to ensure specific program opportunities and services described in Institution Supplements meet the different needs of female offenders and are consistent with policy. A copy of each institution's Institution Supplement will be forwarded to the National Special Needs Administrator after issuance.
- (2) Allocate appropriate resources to provide staffing, program space, and equipment requirements.
- (3) Provide technical assistance in program development and implementation.

c. Institutions

- (1) Develop Institution Supplements describing local programs and services that address the different needs of the female offender population. Institution Supplements must be developed and approved by the Regional Director within 90 days of the issuance of this Program Statement and by June 30th of every year thereafter.

Institutions with multiple female missions (i.e. female camp located with a female FCI or medical center) must describe programs and services for each population.

Institutions with a male population, (i.e. female camp located with a male FCI, or a female work cadre located within an MDC) must describe programs and services for their female population.

- (2) Implement specific programs and services specified for female offenders.

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